



Parks Committee Meeting Agenda

Thursday, September 24th, 2026 @ 6:00 PM

Committee Members:

- Roman Siltman-Councilmember/Commissioner/4H
- Jory Carlson-Councilmember
- Jesse Sprint VFW Post 3839 Commander
- Jon Lubke-CWC Commissioner
- Jeff Hanson-Resident
- Don & Marna Lohse-Lions Club
- Missy Haff- Diamond Club
- Ben VonBank –Diamond Club

City of Jenkins
33861 Cottage Avenue
Jenkins, MN 56474
(218) 568-4637
www.cityofjenkins.com

Join Zoom Meeting
<https://zoom.us/join>
Meeting ID: 353 029 2895
Password: 56474
Dial by location: (312) 626-6799 (US Chicago)

NOTE: Printed materials relating to agenda items are available for public inspection in a three-ring binder by Council Chamber entrance.

1. August 2026 Meeting Minutes
2. New Business
 - a. Updated First Base Safety Fence & Netting Information
 - i. Bid & Net Pricing
 - ii. Correspondence with Elite
 - b. Donation Letter
 - c. Jenkins Park Development Committee Update
3. Unfinished Business
 - a. Event Scheduling
 - i. 2026 Trunk-or-Treat
 - ii. 2026 Park Lighting
 - iii. 2027 Dad Fest
 - b. Permanent Park Lighting Update
4. Miscellaneous/Communication
5. Adjournment

Parks and Rec Draft Minutes August 27th 2026

Attendees: Roman Siltman, Jory Carlson, Jeff Hanson

Call to order: 6:05

Approval of Minutes: Motion made by Jeff Hanson, 2nd by Jory Carlson All voted aye

FRS Grant:: Siltman gave overview of the grant.

Can Collecting: Siltman gave an overview of a project to collect aluminum cans and recycle them to raise extra money for the Parks. Jory mentioned he would keep an eye out for a trailer to put at the park so people can drop off cans at anytime.

Park Banners: Everyone agreed that more signage and advertising for events should be done moving forward, the sale of the Thinkpad laptops were brought up as a funding source.

2026 Trunk or Treat: The committee agreed to reach out to different businesses in the area to get more participants to hand out candy. Jory brought up the idea of closing 3rd so the kids could run around freely getting candy without risk of vehicles. The committee hopes to get enough trunks that both sides of 3rd would be used.

2026 Park Lighting: Building on last years park lightning event, Jory will look into getting members from the high school choir to sing carols. Siltman said he will talk to Jesse at VFW about doing a bonfire after the events at the park. Food items that were brought up were soup, possibly donated by Shiners or Pine River Bakery, and smores. Wood for the fire pits will need to be sourced.

2027 Dad Fest: There was a list of activities listed as possibilities including, 5k, Pancake breakfast, flea market in the park, grilling and smoking competitions. Siltman will reach out to Jesse at the VFW to find out if use of the VFW would be available.

Misc: Trying to tie in an event with Snarky Loon similar to their version of Oktoberfest in Pequot. Looking into getting City of Jenkins Merchandise and to talk to local stores who would be willing to sell them.

The 3k boost funds grant with left over VFW money to be used on the 1st base line fencing at the ball field. Motion by Jory, 2nd by Jeff

Adjournment: 7:02 Jory motion, Jeff 2nd all voted aye



AGENDA ITEM # 2a

REPORT TO PARK COMMITTEE

Prepared by: Cassandra Delougherty

Date: September 21st, 2026

Subject: Updated Cost and Installation Considerations – First Baseline Safety Fence and Netting

REPORT: The City has been working toward improving safety along the first baseline of the Jenkins ballfield through the installation of taller posts and protective netting. Updated pricing was requested from Elite Fence & Deck so the Park Committee would have current cost information for project planning and funding considerations.

The revised September 16, 2026 bid from Elite Fence & Deck provides for furnishing and installing **9-inch diameter posts to a height of 18 feet, with top and bottom rails, at a cost of \$4,150**. The posts would be driven approximately six feet into the ground. The contractor also provided an alternate option for 4-inch diameter posts for an additional \$2,200.

Increase in Post Installation Cost: The updated bid reflects an increase in the anticipated cost of the post installation compared with the earlier project estimate used during initial planning.

The **current base cost for the post and rail installation is \$4,150**. This amount covers the structural post and rail portion of the project only and does not include the protective netting itself or the labor associated with installing the netting.

Netting Cost Is Separate: The protective netting is not included in Elite Fence & Deck's \$4,150 bid. Staff separately researched heavy-duty sports/backstop netting appropriate for the proposed installation. The information included with the project materials identifies 10-foot-by-50-foot sections at approximately **\$109.95 each**, with two sections contemplated for the project.

Based on the current pricing, the estimated project cost is approximately:

Project Component	Estimated Cost
Post and rail installation	\$4,150.00
Two sections of netting	\$219.90

Current estimated minimum \$4,369.90

This total does not include any additional fastening materials, hardware, equipment rental, lift equipment, or paid labor that may be necessary to install the netting.

Netting Installation and Volunteer Assistance: Staff contacted Elite Fence & Deck to clarify the installation arrangement. Elite Fence indicated that the netting can be attached to the rail system; however, additional cable installation is not included in their work.



AGENDA ITEM

As a result, the City will need to make separate arrangements for installation of the netting once the posts and rails are in place.

To help minimize additional project costs, **I have sent an email to the Diamond Club inquiring whether volunteers may be available to assist with installing the netting.** If sufficient volunteers are available, this could significantly reduce or potentially eliminate additional labor costs.

The City would still need to determine what equipment and materials would be required to safely complete installation at the approximately 18-foot height.

If adequate volunteer assistance is not available, the City should anticipate **additional costs for contracted labor and/or equipment rental** to complete the netting installation. Those costs are not included in the current \$4,150 post-installation bid or the estimated netting purchase price.

Park Committee Consideration: At this time, the Park Committee should be aware that the project consists of three separate cost components: the **\$4,150 post and rail installation**, approximately **\$220 for the netting itself**, and potentially **additional installation costs** depending on whether volunteer assistance can be secured.

Staff is currently awaiting a response from the Diamond Club regarding possible volunteer assistance. Once that information is received, the City will have a better understanding of whether additional funding will be necessary for installation of the netting.

BID



Elite Fence & Deck

15532 Dellwood Dr.
Brainerd, MN 56401

Bid Number: 3004

Customer

Name City of Jenkins

Address _____

City _____

State MN

Zip _____

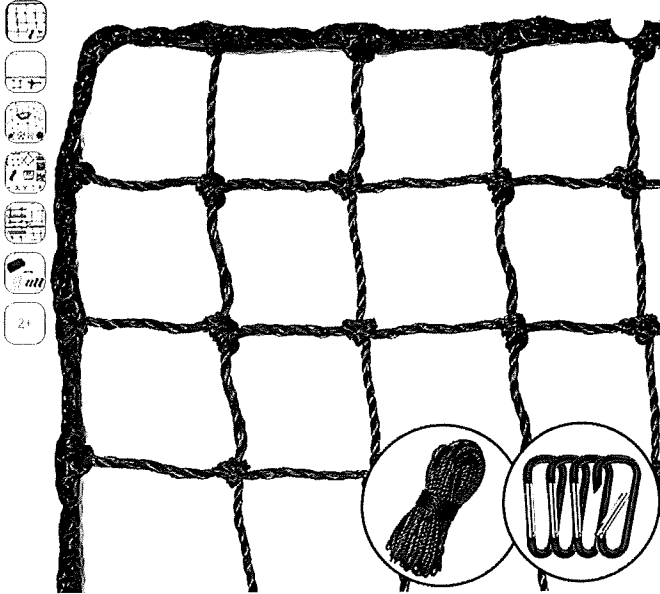
Date 9/16/2026

Quantity	Description	Unit Price	Total	Taxed
	First Base Line			☐
1	Furnish and install 9 3" diameter posts to a height of 18	\$4150.00	\$4150.00	☐
	ft with top and bottom rail.			☐
	Option for 4" diameter posts Add \$2200.00			☐
				☐
				☐
				☐
				☐
				☐
				☐
				☐
				☐
				☐
	Post will be driven to a depth of 6 ft.			☐
	Bid is valid fro 15 days.			☐
Sub Total			\$4150.00	
State Sales Tax				
Shipping Handling				
Final Total			\$4150.00	

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4.6 (600)

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\$109⁹⁵

Get \$50 off instantly: Pay \$59.95 upon approval for Amazon Visa.

FREE Returns

Size: 10x50 FT

10x10 FT

\$26.58

~~\$24.98~~

With Prime

10x15 FT

\$39.95

10x20 FT

\$49.95

10x30 FT

\$69.95

15x50 FT

\$132.95

10x40 FT

\$87.95

10x50 FT

\$109.95

10x60 FT

\$122.95

10x7 FT

\$23.73

~~\$24.98~~

With Prime

15x15 FT

\$49.95

15x20 FT

\$66.95

15x30 FT

\$87.95

15x40 FT

\$112.95

< 1 2 >

Size 10x50 FT

Color Black

Brand AOLIGEIJS

Material Polyethylene (PE)

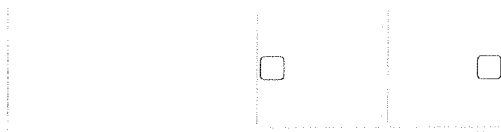
Sport Baseball

About this item

- **[Durable Material]** The baseball backstop net is woven with high-strength PE fiber net material, which has high impact resistance and durability. It is suitable for perennial use.
- **[Multi-purpose Sports Net]** This sports net can be widely used for leisure and entertainment or professional training, for example,Act as the backing of the sports net to prevent the ball from crossing the neighbor's backyard, also as basketball net & soccer net for stray shots.
- **[Rope Border for Reinforcement]** The sports netting for hitting features overlocked rope edging to keep edges from splitting or fraying,which further increases the sturdiness of this baseball backstop netting material.
- **[Easy Installed]** The package contains a batting cage net in addition to an installation rope and 4 key chains. These will help you to install sports netting as soon as possible.
- **[Wide Uses]** Sports netting barrier is widely applied to baseball, hockey, soccer, football, basketball, lacrosse.A good way to practice hitting the ball and prevents a wild ball from straying into a neighbor's yard or window.

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\$109⁹⁵

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Delivering to Pequot Lakes 56472
- Update location

In Stock

Quantity: 2

Add to cart

Buy Now

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Sold by XILESPORT

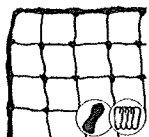
Returns FREE 30-day refund/replacement

Packaging Ships in product packaging

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Frequently bought together



This item: AOLIGEIJS Baseball Softball Backstop Nets, Heavy Duty Sports Netting | Sports...

\$109⁹⁵

+



Roxanned 1/16 Inch Wire Rope Kit, 304 Stainless Steel Aircraft Cable,100FT | Vinyl Coated ,7x7...

\$22⁷⁹ (\$6.95/feet)

Total price: \$132.74

Add both to Cart

These items are shipped from and sold by different sellers.
Show details

Cassandra Delougherty

From: elitefence@brainerd.net
Sent: Thursday, September 17, 2026 1:02 PM
To: Cassandra Delougherty
Subject: RE: Fence bids and invoices

You can attach the nets to the rail we do not offer cables

Elite Fence
Craig Reikofski
15532 Dellwood Dr
Brainerd Mn 56401
(218) 838-3783

-----Original Message-----

From: Cassandra Delougherty <cassandra.delougherty@cityofjenkins.com>
Sent: Thursday, September 17, 2026 12:24 PM
To: elitefence@brainerd.net
Subject: RE: Fence bids and invoices

Good afternoon,

I'm wondering if you can clarify if the top and bottom rail that you identified in the bid is what Missy Haff was referring to as "cables" in the email correspondence between the two of you that was attached below the bid that I sent you in my previous email? If the "cables" needed for the netting installation is not part of the bid, can you please update the bid to include that? I believe that cables/rails mean the same thing, but don't want to just assume. 😊

I apologize for the extra questions, but I want to make sure that I have all the information accurate for reporting and funding applications. Missy is no longer part of the project and unfortunately couldn't provide me with any clarifying info.

Do you happen to supply and/or install netting? If you do supply/install netting, would you please include that material/service to your bid for consideration of the Committee and Council? They may be able to get volunteers to install, but I would like to provide the info just in case for a true cost analysis.

Thank you for all your assistance,

Cassandra Delougherty
City Clerk-Treasurer
Zoning Administrator
City of Jenkins
33861 Cottage Avenue
Jenkins, MN 56474
PH: (218) 568-4637
Website: www.cityofjenkins.com
Population 509

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NONDISCRIMINATION STATEMENT: This institution is an equal opportunity provider and employer.

-----Original Message-----

From: elitefence@brainerd.net <elitefence@brainerd.net>
Sent: Wednesday, September 16, 2026 10:44 AM
To: Cassandra Delougherty <cassandra.delougherty@cityofjenkins.com>
Subject: RE: Fence bids and invoices

Hi Cassandra,
Revised bid is attached.
Thanks!

Elite Fence
Craig Reikofski
15532 Dellwood Dr
Brainerd Mn 56401
(218) 838-3783

-----Original Message-----

From: Cassandra Delougherty <cassandra.delougherty@cityofjenkins.com>
Sent: Tuesday, September 15, 2026 2:56 PM
To: elitefence@brainerd.net
Subject: FW: Fence bids and invoices

Good afternoon!

The City of Jenkins is currently working on an application for grant funding, and we want to try to get the first base line posts and rails installed. Can you please review the attached bid and send me an updated bid if prices have changed. This would be another project likely slated for the spring.

Greatly appreciated,

Cassandra Delougherty
City Clerk-Treasurer

-----Original Message-----

From: elitefence@brainerd.net <elitefence@brainerd.net>
Sent: Wednesday, September 24, 2025 10:22 AM
To: Cassandra Delougherty <cassandra.delougherty@cityofjenkins.com>
Subject: RE: Fence bids and invoices

Please review the attached and let me know if you have any questions. Note the 240 L/F of 4 ft fence at the park was an add on to the original 488 L/F.

Please call as I will be travelling for the rest of the day.

Thanks

Elite Fence
Craig Reikofski
15532 Dellwood Dr
Brainerd Mn 56401
(218) 838-3783

-----Original Message-----

From: Cassandra Delougherty <cassandra.delougherty@cityofjenkins.com>
Sent: Wednesday, September 24, 2025 10:00 AM
To: elitefence@brainerd.net
Subject: Fence bids and invoices

Thank you!!

Cassandra Delougherty
City Clerk-Treasurer
City of Jenkins
33861 Cottage Avenue
Jenkins, MN 56474
PH: (218) 568-4637
Website: www.cityofjenkins.com
Population 509

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-----Original Message-----

From: Cassandra Delougherty <cassandra.delougherty@cityofjenkins.com>
Sent: Wednesday, September 24, 2025 10:05 AM
To: Cassandra Delougherty <cassandra.delougherty@cityofjenkins.com>
Subject: Message from "RNP583879A9540D"

This E-mail was sent from "RNP583879A9540D" (IM C2510).

Scan Date: 09.24.2025 10:04:39 (-0500)
Queries to: cassandra.delougherty@cityofjenkins.com