



Parks Committee Meeting Agenda Thursday, May 28th, 2026 @ 6:00 PM

Committee Members:

- Missy Haff- Diamond Club
- Roman Siltman-Councilmember/Commissioner/4H
- Jory Carlson-Councilmember
- Jon Lubke-CWC Commissioner
- Don & Marna Lohse-Lions Club
- Diane Hamen – Resident
- Ben VonBank –Diamond Club
- Jesse Sprint-VFW Post 3839 Commander
- Jeff Hanson - Retired FD

City of Jenkins
33861 Cottage Avenue
Jenkins, MN 56474
(218) 568-4637
www.cityofjenkins.com

Join Zoom Meeting
<https://zoom.us/join>
Meeting ID: 353 029 2895
Password: 56474
Dial by location: (312) 626-6799 (US Chicago)

NOTE: Printed materials relating to agenda items are available for public inspection in a three-ring binder by Council Chamber entrance.

1. April 23rd, 2026 Meeting Minutes
2. Unfinished Business
 - a. July-Stars & Stripes Parade
 - i. Last Year's Costs
 - ii. This Year's
 - b. August-VFW's DADs Day
3. Miscellaneous/Communication
 - a. Discuss Summer Event Opportunities
 - i. Other Events
4. Adjournment

Parks and Rec Draft Minutes April 23rd 2026

Attendees: Roman Siltman, Jon Lubke, Jory Carlson, Jeff and Annette Hanson

Call to order: 6:04 P.M.

Grant oppurtunites/Sourcwell grant: After going through the list of items on the grant there was some concern about certain items on the grant list: Carlson mentioned the foldable benches as being a concern for pinched fingers. Jeff Hanson mentioned that one way to save money on disc golf if the city were not to get the grant would be to remove the tee boxes, as there are cheaper options that would still look nice, with the possibility of upgrading to tee boxes in the future being available. Lubke questioned vending machines and how they would be kept from vandalism or theft. Consensus was that the grant projects looked good and hopefully the city would be able to move forward.

Overview of meeting with Steve Hanson: Siltman gave a short overview of what was discussed with Steve Hanson from PRAF. All members were excited to hear that there were more opportunities than originally thought, Jeff and Annette Hanson brought up lawful gambling tax as a way for the city to bring in more money for the parks, both have extensive knowledge on lawful gambling and in cities that have worked with in the past that has been a great way to raise funds. Parks committee would like to see QR codes created so that they can be posted at the parks for donations.

Stars and Stripes: Siltman said he enjoyed last years parade, but the cost he feels got out of control past what could be recouped, after the committee discussed different ideas and plans, it was decided for each member to come to the next meeting with their idea and it would be voted on how to proceed.

Dad's Days/VFW: It was consensus that with the current amount of volunteers and members available that this would be an event that would unfortunately have to be skipped this year, with the possibility of doing something next year if the event continues.

Other Events: The committee decided that the East Egg Hunt, Stars and Stripes, and Tree Lighting would be the 3 events the city would take part in, unless more volunteers were available to help out.

Wild Flower Garden: Lubke again stated he would provide the labor and seeds to get the wild flower garden going at Veterans Park, as long as sprinkler heads were marked as to not damage city property.

Adjournment: Carlson motioned, Lubke 2nd.

2025 Stars & Stripes Parade Costs

Qty	Description	Remitter	Total Cost
x2	Banners	Banners.com	\$273.55
x250	Boat Float Keychains	ImprintLogo.com	\$384.32
x250	Glow Nexklaces	Amazon.com	\$150.77
x300	Beaded Necklaces		
x60	Beaded Star Necklaces		
x1	Parade Entry Fee	Pequot Lakes Chamber	\$50.00
x6	Silly 4th of July Glasses	Donation Made By Deputy Delougherty	0
x96	Stars & Stripes Slap Bracelets		
x60	Stars & Stripes Bubbles		
To get truck/boat	Fuel Reimbursement	Greg Guenin	\$154.16
To return truck/boat	Fuel Reimbursement	Greg Guenin	\$189.59
*If there any additional costs other than those listed, please provide receipts or invoices to staff for reimbursement.			\$1,202.39

Your Orders

Orders Buy Again Not Yet Shipped Digital Orders Amazon Pay Cancelled Orders

2 orders placed in past 3 months

ORDER PLACED June 18, 2025 TOTAL \$150.77 SHIP TO City of Jenkins

ORDER # 111-9324858-6278621 View order details View invoice

Arriving Monday

Henoyso 300 Pcs 4th of July Bead Necklaces Bulk Independence Day Patriotic Star Necklaces July 4th Red Blue Silver Bead for Independence Day Patriotic Parade Carnival Party Favors Buy it again

480 PCS 4th of July Glow Sticks with Connectors, Red White Blue Glow in The Dark Stick, Light Up Bracelets Necklaces Accessories for Kids Adults, Party Favor Supplies For Party Favor Independence Day Buy it again

Shop Zombiie Patriotic Star Bead Necklace Red White Blue - 60 Pack - July 4, Independence Day, Parades Buy it again

Track package View or edit order Write a product review

ORDER PLACED April 30, 2025 TOTAL \$419.62 SHIP TO City of Jenkins

ORDER # 111-1858736-3643419 View order details View invoice

Delivered May 5

Your package was left near the front door or porch.

Rain Bird F4-FC Falcon 6504 Series Full Circle Rotor Pop-up Sprinkler Return window closed on June 4, 2025 Buy it again View your item

Get product support Track package Ask Product Question Leave seller feedback Write a product review

Shop now

Sponsored

Recommended based on your shopping trends

Sponsored



We are here for you online 24/7!

Live customer service hours are
Monday-Friday 8AM-4PM CST

Contact Us (<https://www.banners.com/contact>)
Call Toll Free: 866.419.7446 (tel://18664197446)
Customer Service: 320.391.5300 (tel://13203915300)

[Home \(https://www.banners.com/\)](https://www.banners.com/) / Receipt

 [Print My Receipt](#)

Receipt - Thank you for your order!



Product Name	Price	Quantity	Subtotal
Mesh Banners	\$117.99	2	\$235.98

Order Information (#80625-217):

Billing Address:

Rista Okerman
rsta.okerman@cityofjenkins.com
861 COTTAGE AVE
JENKINS, MN 56474
(Phone) 218-568-4637

Shipping Address:

Rista Okerman
861 COTTAGE AVE
JENKINS, MN 56474

Order Date:

Subtotal	6/4/2025
	\$235.98
Shipping & Handling	\$18.78
(Proportion)	\$18.78

4.7 ★★★★★
Google
Customer Reviews

Floating Keychain

★★★★ Be the first to write a review!

Start Designing Now!



Saved

Get a Quote

Step 1 Pricing and Options

Step 2 Start Designing Now

Step 3 Production Time And Shipping

How Soon Did You Need Them?

For Designed Items Production Time is approximately 7 Working Days

Enter your Zip Code: Residential Address Business Address

Estimated shipping:

- UPS Ground - \$16.20 - 3 days - Best Rate Available
- UPS 3 Day Select - \$24.92 - 3 days
- UPS 2nd Day Air - \$34.84 - 2 days
- UPS Next Day Air - \$44.42 - 1 days

Date Required by:

June 2025						
Su	Mo	Tu	We	Th	Fr	Sa
25	26	27	28	29	30	1
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	1	2	3	4	5

Order notes:

Production time and shipping arrival dates are estimates only - ImprintLogo cannot guarantee that products will arrive on these dates and no refunds will be supplied for products arriving after the dates you have selected.

Total: \$378.70

Get a Quote

View Cart
Item saved in cart

Home » Order Completed

Thank You!

Your order number is 31639

Shipping to:

cassandra.delougherty@cityofjenkins.com
Cassandra Delougherty
33061 Collage Ave
Jenkins, MN
56474

Discounts:

\$19.38

Payment:

\$384.32 paid with Stripe

Order summary:

- 250 Floating Keychain - \$362.50
Your Imprint:



Date Requested By: 06-30-2025
Item color: Yellow

Shipping via: UPS Ground - 3 day delivery for \$16.20

+ Click For Important Order and Shipping Confirmation Details

An Order Confirmation email has been sent to your email address. We will send a Shipping Confirmation email when your order is shipped.

1.) Order Confirmation

Your order confirmation email contains a detailed summary of your order, your shipping address, billing address and payment method. Please review this confirmation email, and notify us immediately of any errors.

If you do not receive the confirmation email within 30 minutes, there is likely a problem with the email delivery. Please contact our Customer Service Department or email orders@imprintlogo.com if you would like to request another email.

Email Delivery:

If your order confirmation email is not in your Inbox, please check your "Bulk Mail" or spam folders. Please add orders@imprintlogo.com to your email address book or "whitelist" to ensure receipt of our email.

2.) Shipping Confirmation

We send you an email when your order is shipped, with the estimated delivery date and tracking information when available. If there is a problem with your order, we will notify you prior to shipment. Item(s) on backorder will not be processed without customer approval.

If you have any questions, please contact our Customer Service Department

Thank you for shopping at Imprint Logo!

Imprint Logo . com

Brainerd Lakes Chamber of Commerce
224 West Washington Street
Brainerd, MN 56401
Tel (218) 829-2838
E-Mail info@explorebrainerdlakes.com



INVOICE 69329	PO NUMBER	5/26/2026
BILL TO	MESSAGE	

City of Jenkins
Cassandra Delougherty
33861 Cottage Ave
Jenkins, MN 56474

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	Parade Registration 2026 Stars & Stripes Days - Cassandra Delougherty - City of Jenkins - Parade Float	50.00	50.00
	SUBTOTAL		50.00
	SALES TAX		0.00
	SHIPPING & HANDLING		0.00
	TOTAL		50.00
	PAYMENT/CREDIT/WRITE OFF/DISCOUNTS APPLIED		(0.00)
	TOTAL DUE BY 6/10/2026		50.00

Thank you for your business!

[Submit payment online here](#)

Please return this portion with your payment.

Invoice #:69329

Member Name: City of Jenkins

Payment Amount: \$ _____

Payment Method: Check # _____ Credit Card

Make Checks Payable to Brainerd Lakes Chamber or enter credit card information below.

Credit Card #: _____ Exp. Date: _____

CVV Code: _____ Zip Code: _____

Name on Card: _____ Signature: _____

Cassandra Delougherty

From: Nichole Heinen <nichole@explorebrainerdlakes.com>
Sent: Tuesday, May 26, 2026 9:55 AM
To: Cassandra Delougherty
Subject: RE: Stars & Stripes Parade Entry Inquiry

You don't often get email from nichole@explorebrainerdlakes.com. [Learn why this is important](#)
Hi there!

So sorry for the delay.

Yes, I can honor that again this year and get you signed up. If it is easy for you to either swing in and drop off the check or you can mail it to: PO Box 208 Pequot Lakes, MN 56472

If you can send me a short description for the announcers to say as you drive by the judge's trailer, I will get that in there for you too.

Thanks!
Nichole



Nichole Heinen
PEQUOT LAKES DIRECTOR

Nichole@PequotLakes.com | Direct: (218) 568-8911 | (800) 450-2838
Pequot Lakes Chamber of Commerce | 30951 Government Drive, Pequot Lakes, MN 56472

   PequotLakes.com // BrainerdLakesChamber.com

Explore **BRAINERD LAKES**

From: Cassandra Delougherty <cassandra.delougherty@cityofjenkins.com>
Sent: Thursday, May 21, 2026 10:36 AM
To: Nichole Heinen <nichole@explorebrainerdlakes.com>
Subject: Stars & Stripes Parade Entry Inquiry

Hi Nichole,

The City of Jenkins would like to participate in the parade again this year. Last year, we were charged a \$50 registration fee, is that the same fee for this year. I just want to be sure that I register under the correct type of business. 😊

Cassandra Delougherty

From: Nichole Heinen <nichole@explorebrainerdlakes.com>
Sent: Tuesday, May 26, 2026 10:31 AM
To: Cassandra Delougherty
Subject: RE: Stars & Stripes Parade Entry Inquiry

Sounds great. Yes, no rush. I just need it by the last week of June. 😊



PEQUOT LAKES
— Chamber of Commerce —

Nichole Heinen
PEQUOT LAKES DIRECTOR

Nichole@PequotLakes.com | Direct: (218) 568-8911 | (800) 450-2838
Pequot Lakes Chamber of Commerce | 30951 Government Drive, Pequot Lakes, MN 56472

   PequotLakes.com // BrainerdLakesChamber.com

Explore **BRAINERD LAKES**

From: Cassandra Delougherty <cassandra.delougherty@cityofjenkins.com>
Sent: Tuesday, May 26, 2026 10:26 AM
To: Nichole Heinen <nichole@explorebrainerdlakes.com>
Subject: RE: Stars & Stripes Parade Entry Inquiry

Hi Nichole,

Thank you so much! I received the invoice from Paula Davis and will get a check mailed to you. Our Parks Committee meets this Thursday, so I will have them put the description together and send it to you Friday or next Monday, if that works?

I greatly appreciate your assistance!

Sincerely,

Cassandra Delougherty
City Clerk-Treasurer
Zoning Administrator
City of Jenkins
33861 Cottage Avenue
Jenkins, MN 56474
PH: (218) 568-4637
Website: www.cityofjenkins.com