



# CITY COUNCIL MEETING AGENDA

TUESDAY, APRIL 28<sup>TH</sup>, 2026 @ 6:00 PM

MAYOR:

ANDREW RUDLANG

CITY ATTORNEY:

JOE LANGEL

CITY CLERK-TREASURER:

CASSANDRA DELOUGHERTY

CITY COUNCIL:

JERIMEY FLATEGRAFF

(MAYOR PRO-TEM)

ROMAN SILTMAN

RYAN BARNETT

JORY CARLSON

CITY OF JENKINS  
33861 COTTAGE AVENUE  
JENKINS, MN 56474  
(218) 568-6637

JOIN ZOOM MEETING [HTTPS://ZOOM.US/JOIN](https://zoom.us/join)  
MEETING ID: 353 029 2895 PASSWORD: 56474  
DIAL BY LOCATION: (312) 626-6799 (US CHICAGO)  
[WWW.CITYOFJENKINS.COM](http://WWW.CITYOFJENKINS.COM)

NOTE: PRINTED MATERIALS RELATING TO AGENDA ITEMS ARE AVAILABLE FOR PUBLIC INSPECTION IN A THREE-RING BINDER BY COUNCIL CHAMBER ENTRANCE.

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. AGENDA ADDITIONS/DELETIONS
4. CONSENT AGENDA
  - A. AGENDA
  - B. MINUTES OF THE APRIL 13<sup>TH</sup>, 2026 MEETING
  - C. PREWRITTEN PAYROLL CHECK #'S 30512 & 30514; **\$2,806.50**
  - D. VOIDED CHECK# 30513
  - E. PROPOSED CHECK #'S & EFT'S; 30498-30507; **\$2,076.55**

**TOTAL= \$4,883.05**

5. OPEN FORUM

THIS IS A TIME TO ADDRESS THE CITY COUNCIL REGARDING ITEMS THAT ARE NOT ON THE AGENDA. PLEASE WAIT FOR THE MAYOR TO ACKNOWLEDGE YOU. STATE YOUR NAME, ADDRESS AND TOPIC YOU WISH TO DISCUSS FOR THE RECORD. NO RESPONSE OR ACTION WILL BE IMMEDIATELY TAKEN TO CITIZEN REQUEST OTHER THAN TO REFER THE MATTER TO CITY STAFF FOR FURTHER RESEARCH AND A WRITTEN REPORT BACK TO THE CITY COUNCIL.

**PLEASE NOTE THAT PUBLIC COMMENT MAY BE LIMITED TO 3 MINUTES PER PERSON.**

6. NEW BUSINESS
7. UNFINISHED BUSINESS
  - A. L.A.K.E. TRAILS INITIATIVE
    - i. RESOLUTION 26-04-338
  - B. BRAINERD LAKES ARE WALKING & BIKING SAFETY PLAN
  - C. AUDITING/ACCOUNTING SERVICES
  - D. ADMINISTRATIVE INTERNSHIP
    - i. RESOLUTION 26-04-339
8. REPORTS OF OFFICERS, COMMITTEES, STAFF
  - A. MAYOR'S REPORT
  - B. CLERK'S REPORT
  - C. ROADS REPORT-CONCERNS UPDATE
  - D. PARK COMMITTEE REPORT
    - i. COMMUNITY BENEFIT GRANT APPLICATION
    - ii. VERBAL RECAP OF MEETING WITH STEVE HANSON, PRAF
    - iii. VERBAL RECAP OF APRIL 23<sup>RD</sup> COMMITTEE MEETING
9. MISCELLANEOUS/COMMUNICATION
10. ADJOURNMENT

APRIL 13<sup>TH</sup>, 2026  
JENKINS CITY COUNCIL  
MEETING MINUTES

**CALL TO ORDER – PLEDGE OF ALLEGIANCE**

MAYOR ANDREW RUDLANG CALLED THE MEETING TO ORDER AT 6:00 PM.

**ROLL CALL**

PRESENT: MAYOR ANDREW RUDLANG, COUNCIL MEMBERS SILTMAN, BARNETT, AND CARLSON.  
COUNCIL MEMBER FLATEGRAFF WAS NOT PRESENT.

**AGENDA ADDITIONS/DELETIONS**

CLERK-TREASURER DELOUGHERTY NOTED SEVERAL AGENDA ADDITIONS INCLUDING A DONATION RESOLUTION, A COMMUNITY BENEFIT RESOLUTION, AND A LETTER OF SUPPORT FOR NORTH CROW WING COUNTY FIRST RESPONDERS. COUNCIL MEMBER SILTMAN REQUESTED ADDITIONS FOR ROAD, FINANCE, AND PARKS COMMITTEE ITEMS UNDER REPORTS.

*MOTION BY COUNCIL MEMBER CARLSON TO APPROVE THE AGENDA WITH THE STATED ADDITIONS. SECOND BY COUNCIL MEMBER SILTMAN. ALL IN FAVOR.*

**CONSENT AGENDA**

THE CONSENT AGENDA WAS PRESENTED WITH THE ADDITION OF A \$480.58 REIMBURSEMENT CLAIM FOR ROMAN FOR EASTER EGG HUNT EXPENSES, AND IT WAS NOTED THAT APPLICANT'S NAME IN DRAFT MINUTES WAS SPELLED INCORRECTLY.

*MOTION BY COUNCIL MEMBER CARLSON TO APPROVE THE CONSENT AGENDA WITH THE ADDED EASTER EGG HUNT REIMBURSEMENT AND CORRECTION OF SPELLING ERROR. SECOND BY COUNCIL MEMBER SILTMAN. ALL IN FAVOR.*

**OPEN FORUM**

NONE

**UNFINISHED BUSINESS**

**SIDE YARD SETBACK VARIANCE APPLICATION**

MAYOR RUDLANG EXPLAINED THAT THE PLANNING COMMISSION HAD HELD A PUBLIC HEARING AND RECOMMENDED APPROVAL OF A 10-FOOT SIDE YARD SETBACK VARIANCE FOR JEFF & ANNETTE HANSON AT 2869 HALF MILE ROAD. THE VARIANCE IS NEEDED DUE TO THE CENTRAL LOCATION OF THE EXISTING HOUSE, THE DRAIN FIELD ON THE WEST SIDE, AND THE WELLHEAD LOCATION, WHICH LIMITS SUITABLE LOCATIONS FOR A DETACHED GARAGE. THE APPLICANT, A RETIRED FIREFIGHTER, IS CONSCIENTIOUS ABOUT FIRE SAFETY AND SPACING CONSIDERATIONS.

COUNCIL MEMBER BARNETT NOTED HE HAD NO CONCERNS WITH THE REQUEST, PARTICULARLY GIVEN THE SPECIFIC SITE CONSTRAINTS. COUNCIL MEMBER SILTMAN ALSO EXPRESSED SUPPORT FOR THE VARIANCE.

*MOTION BY COUNCIL MEMBER CARLSON TO APPROVE RESOLUTION 26-04-334. SECOND BY COUNCIL MEMBER SILTMAN. ALL IN FAVOR.*

### CONDITIONAL USE PERMIT APPLICATION-VEHICLE DEALER LICENSE

CLERK-TREASURER DELOUGHERTY EXPLAINED THAT THIS CONDITIONAL USE PERMIT IS REQUIRED FOR MARK TURNER'S ADVENTURE TIME VEHICLES LLC TO OPERATE AS A VEHICLE DEALER FOR ATVs/UTVs AND OTHER OFF-ROAD VEHICLES. THE BUSINESS WOULD BE LOCATED ON CHARLES AVENUE IN THE HIGHWAY BUSINESS ZONING DISTRICT. THE PLANNING COMMISSION RECOMMENDED APPROVAL WITH STANDARD CONDITIONS INCLUDING LANDSCAPING, REQUIRED PERMITS, COMPLIANCE WITH STATE REGULATIONS, AND ON-SITE PARKING REQUIREMENTS.

THE APPLICANT HAD REQUESTED CONSIDERATION OF WAIVING THE \$500 APPLICATION FEE DUE TO THE LACK OF CITY SERVICES AT THE LOCATION AND PROPERTY TAXES PAID. COUNCIL DISCUSSED THIS REQUEST, WITH MEMBERS EXPRESSING CONCERN ABOUT SETTING PRECEDENT FOR FEE WAIVERS. THEY AGREED TO TABLE THE FEE WAIVER DISCUSSION TO ALLOW THE APPLICANT TO SUBMIT A FORMAL WRITTEN REQUEST WITH JUSTIFICATION.

***MOTION BY COUNCIL MEMBER BARNETT TO APPROVE RESOLUTION 26-04-335 FOR THE CONDITIONAL USE PERMIT. SECOND BY COUNCIL MEMBER CARLSON. ALL IN FAVOR.***

### PROPOSED ORDINANCE AMENDMENT O-26-49 LOWER-POTENCY HEMP EDIBLE RETAILER

CLERK-TREASURER DELOUGHERTY EXPLAINED THIS WAS A HOUSEKEEPING ITEM TO ADD LOWER-POTENCY HEMP EDIBLE RETAILERS TO THE LAND USE MATRIX, AS THEY HAD BEEN DEFINED IN THE CANNABIS ORDINANCE BUT NOT INCLUDED IN THE ZONING MATRIX. THE AMENDMENT WOULD TREAT THEM SIMILARLY TO HIGHER POTENCY CANNABIS RETAILERS, REQUIRING PERMITS IN COMMERCIAL 1 AND 2 ZONES WITH A \$125 REGISTRATION FEE.

***MOTION BY COUNCIL MEMBER CARLSON TO APPROVE ORDINANCE O-26-49. SECOND BY COUNCIL MEMBER SILTMAN. ALL IN FAVOR.***

### 2026 VETERANS STREET IMPROVEMENT PROJECT

THOMAS FROM WIDSETH PRESENTED TWO SETS OF PROPOSALS FOR GEOTECHNICAL EVALUATION AND MATERIAL TESTING. FOR GEOTECHNICAL WORK, BRAUN INTERTEC PROPOSED \$13,900 (INCLUDING GROUND PENETRATING RADAR) VERSUS CHOSEN VALLEY TESTING AT \$4,100. FOR MATERIAL TESTING DURING CONSTRUCTION, BRAUN PROPOSED \$5,600 VERSUS CHOSEN VALLEY AT \$6,400.

COUNCIL DISCUSSED THE VALUE OF GROUND PENETRATING RADAR TO IDENTIFY CONCRETE BENEATH THE SURFACE. THOMAS EXPLAINED THAT WHILE THE RADAR WOULD PROVIDE MORE DETAILED INFORMATION ABOUT CONCRETE LOCATION AND EXTENT, THE CONCRETE WOULD NEED TO BE REMOVED REGARDLESS, AND HE COULD MANUALLY PROBE THE AREA TO ESTIMATE QUANTITIES. COUNCIL CONCLUDED THE ADDITIONAL COST FOR RADAR WASN'T JUSTIFIED SINCE THE CONCRETE REMOVAL WAS NECESSARY EITHER WAY.

AFTER DISCUSSION ABOUT THE TRADE-OFFS BETWEEN DETAILED INFORMATION AND COST SAVINGS, COUNCIL DECIDED TO PRIORITIZE THE MORE ECONOMICAL OPTION WHILE ENSURING ADEQUATE SERVICE.

***MOTION BY COUNCIL MEMBER CARLSON TO APPROVE CHOSEN VALLEY TESTING'S PROPOSALS FOR BOTH GEOTECHNICAL EVALUATION AND MATERIAL TESTING, CONTINGENT UPON THOMAS CONFIRMING ACCEPTABLE TESTING METHODS WITH THE VENDOR. SECOND BY COUNCIL MEMBER BARNETT. ALL IN FAVOR.***

THE COUNCIL ALSO APPROVED THE TIMELINE FOR BID ADVERTISEMENT, WITH BIDS OPENING MAY 5TH AND POTENTIAL PROJECT AWARD ON MAY 11TH, TARGETING SUBSTANTIAL COMPLETION BY AUGUST 1ST AND FINAL COMPLETION BY LABOR DAY WEEKEND.

#### AUDITING/ACCOUNTING SERVICES

CLERK-TREASURER DELOUGHERTY PRESENTED PROPOSALS FROM TWO FIRMS FOR AGREED-UPON PROCEDURES ENGAGEMENT, WHICH IS NOW ALLOWED FOR CITIES UNDER \$1 MILLION IN TOTAL FUNDS INSTEAD OF REQUIRING FULL AUDITS. CLIFTON LARSEN ALLEN PROPOSED \$10,500 FOR AGREED-UPON PROCEDURES, WHILE ABDO PROPOSED \$2,500 MONTHLY FOR ONGOING ACCOUNTING SERVICES. DELOUGHERTY EXPLAINED SHE IS STILL WORKING WITH ABDO TO OBTAIN A COMPARABLE AGREED-UPON PROCEDURES PROPOSAL AND IS EXPLORING THIRD-PARTY REIMBURSEMENT OPTIONS FOR QUALIFYING SERVICES.

COUNCIL AGREED TO TABLE THE DECISION TO ALLOW FOR AN APPLES-TO-APPLES COMPARISON OF AGREED-UPON PROCEDURES PROPOSALS.

#### ADMINISTRATIVE INTERNSHIP

DELOUGHERTY REPORTED THAT THE APPROVED ADMINISTRATIVE INTERNSHIP HAS BEEN ADVERTISED AND APPLICATIONS HAVE BEEN RECEIVED. INTERVIEWS ARE BEING SCHEDULED WITH THE PERSONNEL COMMITTEE.

#### EMERGENCY WARNING SIREN UPDATE

DELOUGHERTY REPORTED ON A MEETING REGARDING MAINTENANCE OF EMERGENCY WARNING SIRENS IN CROW WING COUNTY. CLAYTON BARG FROM THE COUNTY IS ORGANIZING A MAINTENANCE PROGRAM FOR ALL 52 SIRENS IN THE COUNTY TO REDUCE COSTS THROUGH PREVENTIVE MAINTENANCE. BREEZY POINT RECENTLY ENROLLED THEIR SIRENS AT APPROXIMATELY \$700 ANNUALLY.

COMMISSIONER LUBKE IS WORKING TO ENGAGE JENKINS TOWNSHIP AND OTHER TOWNSHIPS IN POTENTIAL COLLABORATION FOR ADDITIONAL SIREN COVERAGE. DELOUGHERTY INDICATED WILLINGNESS TO ASSIST WITH GRANT APPLICATIONS IF THE TOWNSHIPS ARE INTERESTED IN JOINT FUNDING THROUGH THE SOURCEWELL COMMUNITY BENEFIT PROGRAM.

### **REPORTS OF OFFICERS, COMMITTEES, STAFF**

#### MAYOR'S REPORT

NO REPORT.

#### CLERK'S REPORT

DELOUGHERTY OUTLINED HER SCHEDULE FOR THE COMING WEEKS, INCLUDING MEETINGS WITH PINE RIVER AREA FOUNDATION, SAFETY TRAINING, ELECTION ADMINISTRATION TRAINING, AND ZONING MEETINGS. SHE ALSO REPORTED ON CROW WING COUNTY'S INITIATIVE TO CONSOLIDATE ABUTTING PROPERTIES UNDER THE SAME OWNERSHIP AND TAX CLASSIFICATION, WHICH WILL REDUCE PAPERWORK WHILE MAINTAINING CURRENT TAX STRUCTURES.

#### ROADS REPORT

COUNCIL MEMBER SILTMAN REPORTED OBSERVING CRACKS ON BROWN SHANTY ROAD REQUIRING CRACK SEALING, ALONG WITH SOME EDGE DETERIORATION ISSUES. HE EMPHASIZED THE IMPORTANCE OF GETTING DUST CONTROL APPLIED BEFORE MEMORIAL DAY TO SERVE RESIDENTS EFFECTIVELY DURING THE BUSY SUMMER SEASON.

DELOUGHERTY REPORTED REACHING OUT TO CORBIN EXCAVATING TO REQUEST EARLIER DUST CONTROL APPLICATION, AS THE LATE APPLICATION TIMING IN RECENT YEARS (SOMETIMES AS LATE AS AUGUST) HAS REDUCED THE BENEFIT TO RESIDENTS. COUNCIL DISCUSSED POTENTIAL COST INCREASES FOR EARLIER APPLICATION IF IT REQUIRES SEPARATE MOBILIZATION RATHER THAN BEING PART OF COUNTY-WIDE APPLICATION.

### FINANCE REPORT

COUNCIL MEMBER SILTMAN REPORTED THAT HE AND DELOUGHERTY HAVE BEEN WORKING EXTENSIVELY ON THE COMMUNITY BENEFIT GRANT APPLICATION, WHICH HAS REQUIRED SIGNIFICANT TIME INVESTMENT. HE SUGGESTED ESTABLISHING A GRANTS COMMITTEE WITH TWO COUNCIL MEMBERS TO HELP DISTRIBUTE THE WORKLOAD AND PREVENT BURNOUT, NOTING THAT SUCCESSFUL GRANTS HAVE BROUGHT IN \$90,000-\$95,000 IN FUNDING OVER RECENT MONTHS. COUNCIL MEMBER CARLSON AGREED TO ASSIST WITH GRANT WORK WHEN HIS SCHEDULE ALLOWS, WITH THE UNDERSTANDING THAT THEY WOULD DEVELOP A FLEXIBLE APPROACH TO ACCOMMODATE VARYING AVAILABILITY.

### PARKS REPORT

COUNCIL MEMBER SILTMAN REPORTED ON THE SUCCESSFUL EASTER EGG HUNT HELD AT VETERANS PARK, WHICH RECEIVED POSITIVE COMMUNITY FEEDBACK DESPITE REQUIRING SOME ADJUSTMENTS FOR SPACE AND LOGISTICS. HE THANKED VOLUNTEERS JEFF HANSEN, DANIEL, ERICA, MINDY, HANNAH STILLER, AND CASEY, ALONG WITH NUMEROUS LOCAL BUSINESS DONORS. HE ALSO REPORTED CONTACT FROM THE VFW REGARDING THEIR AUGUST 15TH DAD'S DAY EVENT, EXPLORING POTENTIAL CITY COLLABORATION SUCH AS A COMMUNITY GARAGE SALE OR PARK ACTIVITIES.

SILTMAN NOTED THAT CLEANUP HAS BEGUN ON THE NEWLY ACQUIRED PARK PROPERTY, WITH TREE REMOVAL AND PREPARATION FOR FUTURE RECREATIONAL USE UNDERWAY.

THE COUNCIL ADDRESSED SALE OF AN OLD DESKTOP COMPUTER FOR \$250, WITH PROCEEDS DESIGNATED FOR PARK EVENTS TO HELP OFFSET EASTER EGG HUNT EXPENSES.

### DONATION RESOLUTION

***MOTION BY COUNCIL MEMBER CARLSON TO APPROVE RESOLUTION 26-04-336 ACCEPTING \$78 IN CASH DONATIONS FOR PARK EVENTS AND IMPROVEMENTS. SECOND BY COUNCIL MEMBER SILTMAN. ALL IN FAVOR.***

### MISCELLANEOUS/COMMUNICATION

#### LETTER OF SUPPORT FOR MORTH CROW WING COUNTY FIRST RESPONDERS

DELOUGHERTY PRESENTED A LETTER OF SUPPORT FOR NORTH CROW WING COUNTY FIRST RESPONDERS' APPLICATION TO REGISTER AS A MEDICAL RESPONSE UNIT WITH THE STATE. THE ORGANIZATION PROVIDES PRE-HOSPITAL EMERGENCY MEDICAL CARE IN JENKINS, PEQUOT LAKES,

BREEZY POINT, AND SURROUNDING TOWNSHIPS, SERVING AS AN IMPORTANT RESOURCE FOR THE REGION.

***MOTION BY COUNCIL MEMBER CARLSON TO APPROVE THE LETTER OF SUPPORT FOR NORTH CROW WING COUNTY FIRST RESPONDERS. SECOND BY COUNCIL MEMBER BARNETT. ALL IN FAVOR.***

**SOURCEWELL COMMUNITY BENEFIT GRANT APPLICATION**

SILTMAN AND DELOUGHERTY PRESENTED A COMPREHENSIVE LIST OF PROPOSED PARK IMPROVEMENTS FOR THE SOURCEWELL COMMUNITY BENEFIT GRANT APPLICATION, INCLUDING:

BABY CHANGING AREA FOR IMPROVED ACCESSIBILITY AND SANITATION

PERMANENT FLAGPOLE LIGHTING TO REPLACE FAILED SOLAR OPTIONS

BENCH REPLACEMENTS FOR AGING EQUIPMENT

TAMPER-RESISTANT TRASH CANS TO PREVENT DUMPING

SAFETY FENCING ALONG THE FIRST BASELINE OF THE BASEBALL FIELD

DISC GOLF INSTALLATION ON THE NEW PROPERTY

SAND VOLLEYBALL COURT WITH COMMUNITY VOLUNTEER INSTALLATION

SOLAR LIGHTING FOR THE SOUTH TOWN ENTRANCE SIGN

THE TOTAL PROJECT SCOPE DEPENDS ON FINAL MATERIAL COSTS, PARTICULARLY FOR SAND AND GRAVEL FOR THE VOLLEYBALL COURT. THE GRANT APPLICATION DEADLINE IS WEDNESDAY, WITH AWARD NOTIFICATIONS EXPECTED IN MID-MAY.

***MOTION BY COUNCIL MEMBER CARLSON TO APPROVE RESOLUTION 26-04-337 FOR THE COMMUNITY BENEFIT GRANT APPLICATION. SECOND BY COUNCIL MEMBER SILTMAN. ALL IN FAVOR.***

**ADJOURNMENT**

***MOTION BY COUNCIL MEMBER BARNETT TO ADJOURN AT 8:07PM. SECOND BY COUNCIL MEMBER CARLSON. ALL IN FAVOR.***

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2026.

\_\_\_\_\_  
ANDREW J. RUDLANG, MAYOR

\_\_\_\_\_  
CASSANDRA M. DELOUGHERTY, CITY CLERK-TREASURER

Fund Name: All Funds

Date Range: 04/15/2026 To 04/23/2026

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
04/21/2026	Payroll Period Ending 04/21/2026	30512	4/5-4/18 pay period	N	Clerk	100-41425-101-	\$ 2,032.02
	<b>Total For Check</b>	<b>30512</b>					<b>\$ 2,032.02</b>
04/21/2026	Payroll Period Ending 04/21/2026	30514	4/5-4/18 pay period	N	Public Works/Maintenance	100-43102-103-	\$ 774.48
	<b>Total For Check</b>	<b>30514</b>					<b>\$ 774.48</b>
<b>Total For Selected Checks</b>							<b>\$ 2,806.50</b>

AGENDA ITEM:  
4D

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER

CITY OF JENKINS  
GENERAL FUND  
33861 Cottage Avenue  
Jenkins, MN 56474

FIRST NATIONAL BANK  
WALKER, MN 56484  
75-975/912

30513

04/21/2026

PAY TO  
THE  
ORDER  
OF

[Redacted]

[Redacted]

\*\*\*\*\*774.48

Seven Hundred Seventy-Four Dollars and Forty-Eight Cents DOLLARS

FOR RED IMAGE  
FIDES WITH HEAT

THE BACK OF THIS DOCUMENT CONTAINS

or

Date Range : 4/15/2026 To 4/23/2026

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
04/21/2026	TDS	Phone and internet	2946	\$181.03	100-41940-321-	General Government Buildings and Plant	30515 \$181.03
04/23/2026	Tri-County Septic Inspection	Design Review, Riley Teich 3153 Ellis	2947	\$35.00	100-43254-310-	New Sewer Services	30516 \$35.00
04/23/2026	Crow Wing Power	3/8/25 to 4/8/2026 electric service	2948	\$28.00	100-43160-381-	Street Lighting	30517 \$28.00
04/21/2026	PERA	4/5-4/18/26 pay period	EFT0008470 24	\$571.89	100-41425-115- 100-43102-115- 100-41501-121-	Clerk Public Works/Maintenance Payroll Administration	EFT \$193.14 \$72.38 \$306.37
04/15/2026	MN Revenue	1st Quarter State Withholding 2026	EFT2068144 144	\$1,044.28	100-41501-172-	Payroll Administration	EFT \$1,044.28
04/21/2026	State of IA	CSE 4/5 - 4/18/26 pay period	EFT2741600	\$60.00	100-41425-175-	Clerk	EFT \$60.00
04/23/2026	Xcel Energy	Natural gas service	EFTb1b84	\$156.35	100-41940-383-	General Government Buildings and Plant	EFT \$156.35
<b>Total For Selected Claims</b>				<b>\$2,076.55</b>			<b>\$2,076.55</b>

Date



REPORT TO CITY COUNCIL

PREPARED BY: CASSANDRA DELOUGHERTY

DATE: APRIL 22<sup>ND</sup>, 2026

SUBJECT: L.A.K.E. TRAILS INITIATIVE – RESOLUTION TIMING & SUPPORT UPDATE

**REPORT:** THE CITY HAS BEEN ENGAGED IN REGIONAL DISCUSSIONS REGARDING THE L.A.K.E. TRAILS INITIATIVE, WHICH SEEKS TO DEVELOP A TRAIL CONNECTION ALONG THE COUNTY ROAD 16 CORRIDOR LINKING AREA COMMUNITIES AND REGIONAL TRAIL SYSTEMS, INCLUDING THE PAUL BUNYAN STATE TRAIL.

THE CITY COUNCIL APPROVED A LETTER OF SUPPORT DRAFTED ON MARCH 22, 2026 FOR THIS PROJECT, DEMONSTRATING THE CITY’S COMMITMENT TO REGIONAL COLLABORATION AND TRAIL DEVELOPMENT EFFORTS.

**SUMMARY OF CORRESPONDENCE**

THE CITY RECEIVED A FOLLOW-UP COMMUNICATION FROM PROJECT PARTNERS COORDINATING EFFORTS AMONG MUNICIPALITIES ALONG THE COUNTY ROAD 16 CORRIDOR.

**KEY POINTS FROM THE CORRESPONDENCE INCLUDE:**

APPRECIATION WAS EXPRESSED TO PARTICIPATING COMMUNITIES FOR THEIR COLLABORATION AND SUPPORT OF THE PROJECT.

ADDITIONAL LETTERS OF SUPPORT HAVE BEEN RECEIVED FROM THE MINNESOTA DEPARTMENT OF NATURAL RESOURCES AND THE PAUL BUNYAN SCENIC BYWAY ASSOCIATION FOR INCLUSION IN PROJECT RECORDS.

COORDINATION EFFORTS INCLUDE MULTIPLE JURISDICTIONS ALONG THE CORRIDOR, INCLUDING JENKINS TOWNSHIP AND IDEAL TOWNSHIP.

A REQUEST WAS MADE FOR ALL PARTICIPATING MUNICIPALITIES TO CONSIDER ADOPTING FORMAL RESOLUTIONS OF SUPPORT BY THEIR MAY COUNCIL MEETINGS, ALLOWING SUBMISSIONS TO CROW WING COUNTY FOR REVIEW AT THEIR MAY OR JUNE MEETINGS.

THE TIMING REQUEST IS INTENDED TO SUPPORT GRANT APPLICATION OPPORTUNITIES AND ENSURE REGIONAL ALIGNMENT IN ADVANCING THE PROJECT.

STAFF WILL CONTINUE COORDINATING WITH REGIONAL PARTNERS AND HAS PREPARED A RESOLUTION OF SUPPORT FOR COUNCIL CONSIDERATION TO ALIGN WITH THE REQUESTED TIMELINE.

**REQUESTED ACTION:** PLEASE REVIEW THE ATTACHED RESOLUTION 26-04-338 SUPPORTING THE L.A.K.E. FOUNDATION’S EFFORTS TO DEVELOP A REGIONAL TRAIL CONNECTION, AND APPROVE, DENY, OR TABLE THE RESOLUTION. IF TABLING, PLEASE PROVIDE CLERK WITH FURTHER DIRECTION.

Item 7A1

**CITY OF JENKINS**

**RESOLUTION NO. 26-04-338**

**A RESOLUTION SUPPORTING THE L.A.K.E. FOUNDATION’S EFFORTS TO DEVELOP A REGIONAL TRAIL CONNECTION**

**WHEREAS**, THE CITY OF JENKINS EXPRESSES ITS SUPPORT FOR THE L.A.K.E. FOUNDATION’S EFFORTS TO DEVELOP A REGIONAL TRAIL CONNECTION BETWEEN JENKINS AND SURROUNDING COMMUNITIES; AND

**WHEREAS**, THE CITY OF JENKINS WOULD LIKE TO FORMALIZE ITS SUPPORT BY RESOLUTION, HAVING PREVIOUSLY APPROVED A LETTER OF SUPPORT FOR THE L.A.K.E. FOUNDATION, DRAFTED MARCH 22<sup>ND</sup>, 2026; AND

**WHEREAS**, THE CITY OF JENKINS RECOGNIZES THE IMPORTANCE OF REGIONAL TRAIL INFRASTRUCTURE IN PROMOTING OUTDOOR RECREATION, IMPROVING PUBLIC HEALTH, AND SUPPORTING LOCAL ECONOMIC VITALITY; AND

**WHEREAS**, THE PROPOSED TRAIL WOULD STRENGTHEN REGIONAL CONNECTIVITY BY LINKING COMMUNITIES TO THE BROADER NETWORK OF TRAILS THROUGHOUT CROW WING COUNTY AND CENTRAL MINNESOTA, INCLUDING THE PAUL BUNYAN STATE TRAIL; AND

**WHEREAS**, PARTNERSHIP AND COORDINATION WITH CROW WING COUNTY ARE ESSENTIAL TO THE SUCCESSFUL PLANNING, DESIGN, AND IMPLEMENTATION OF THE PROPOSED TRAIL, PARTICULARLY IN RELATION TO RIGHT-OF-WAY USE AND ENGINEERING; AND

**WHEREAS**, PROJECTS SUCH AS THIS FOSTER COLLABORATION AMONG COMMUNITIES WHILE ENHANCING THE QUALITY OF LIFE FOR RESIDENTS OF ALL AGES;

**NOW, THEREFORE, BE IT RESOLVED**, THAT THE JENKINS CITY COUNCIL HEREBY SUPPORTS THE CONTINUED PLANNING, DESIGN, AND DEVELOPMENT OF A REGIONAL TRAIL CONNECTION, AND HEREBY ENCOURAGES CROW WING COUNTY, OTHER RELEVANT AGENCIES, AND PROJECT PARTNERS TO COORDINATE AND COLLABORATE IN THE USE OF THE COUNTY ROAD 16 CORRIDOR FOR THE PURPOSE OF ADVANCING AND COMPLETING THIS PROJECT.

ADOPTED BY THE CITY COUNCIL OF JENKINS THIS 28<sup>TH</sup> DAY OF APRIL, 2026.

\_\_\_\_\_  
ANDREW J. RUDLANG, MAYOR

ATTESTED:

\_\_\_\_\_  
CASSANDRA M. DELOUGHERTY, CITY CLERK-TREASURER



REPORT TO CITY COUNCIL

PREPARED BY: CASSANDRA DELOUGHERTY

DATE: APRIL 23<sup>RD</sup>, 2026

SUBJECT: BRAINERD LAKES AREA WALKING AND BIKING SAFETY PLAN – INPUT REQUEST

REPORT: THE CITY OF JENKINS HAS BEEN INVITED TO PARTICIPATE IN THE BRAINERD LAKES AREA WALKING AND BIKING SAFETY PLAN, A REGIONAL INITIATIVE LED BY THE CITY OF CROSSLAKE IN COORDINATION WITH BOLTON & MENK AND REGIONAL PARTNERS.

THE PURPOSE OF THIS EFFORT IS TO EVALUATE AND IMPROVE SAFETY AND CONNECTIVITY FOR PEDESTRIANS AND BICYCLISTS THROUGHOUT THE BRAINERD LAKES AREA. THE PLAN WILL INCLUDE DATA ANALYSIS, AGENCY COORDINATION, PUBLIC ENGAGEMENT, AND DEVELOPMENT OF PRACTICAL SAFETY IMPROVEMENTS.

THE CITY RECEIVED A FOLLOW-UP COMMUNICATION REGARDING NEXT STEPS IN THE PLANNING PROCESS. KEY ITEMS INCLUDE:

A KICKOFF MEETING IS BEING SCHEDULED FOR EARLY MAY, WITH BOTH IN-PERSON AND VIRTUAL ATTENDANCE OPTIONS AVAILABLE. STAFF WILL PARTICIPATE IN SCHEDULING THE KICKOFF MEETING AND CONTINUE COORDINATING WITH REGIONAL PARTNERS.

PROJECT PARTNERS ARE REQUESTING LOCAL INPUT TO SUPPLEMENT LIMITED CRASH DATA, NOTING THAT FEWER THAN 30 PEDESTRIAN/BICYCLE CRASHES HAVE BEEN RECORDED IN THE REGION OVER THE PAST 10 YEARS.

TO BETTER UNDERSTAND SAFETY CONCERNS, PARTICIPATING COMMUNITIES ARE ASKED TO IDENTIFY PRIORITY LOCATIONS, CORRIDORS, OR AREAS OF CONCERN BASED ON LOCAL KNOWLEDGE AND EXPERIENCE.

THESE LOCATIONS MAY INCLUDE: INTERSECTIONS, ROAD CORRIDORS, BUSINESS AREAS, PARK ACCESS POINTS, AND OTHER AREAS WHERE PEDESTRIAN OR BICYCLE SAFETY IS A CONCERN. THE COLLECTED INPUT WILL BE USED TO CONDUCT A “VIRTUAL TOUR” AND IDENTIFY COMMON ISSUES ACROSS COMMUNITIES TO INFORM FUTURE RECOMMENDATIONS AND POTENTIAL IMPROVEMENTS.

**REQUESTED ACTION:** TO SUPPORT THIS EFFORT, STAFF REQUESTS THAT THE CITY COUNCIL IDENTIFY AND PROVIDE FIVE (5) LOCATIONS, CORRIDORS, OR AREAS OF CONCERN WITHIN THE CITY OF JENKINS FOR PEDESTRIAN AND BICYCLE SAFETY; AND PROVIDE ANY ADDITIONAL FEEDBACK OR OBSERVATIONS THAT MAY ASSIST IN THE REGIONAL PLANNING EFFORT.



AGENDA ITEM # 7c

REPORT TO CITY COUNCIL

PREPARED BY: CASSANDRA DELOUGHERTY

DATE: MARCH 4TH, 2026

SUBJECT: ACCOUNTING/AUDITING

**REPORT:** DELOUGHERTY WILL BE HAVING A VIRTUAL MEETING WITH JODI FROM ABDO REGARDING AN ACCOUNTING PROCESS REVIEW PROJECT THAT WILL POTENTIALLY QUALIFY FOR FUNDING THROUGH SOURCEWELL'S THIRD-PARTY REIMBURSEMENT, AS WELL AS A AN AGREED UPON PROCEDURE ENGAGEMENT, THAT WOULD NOT.

A RECAP WILL BE PROVIDED FOR COUNCIL AT THE MEETING.

**REQUESTED ACTION:** DISCUSS.



AGENDA ITEM # 7D

REPORT TO CITY COUNCIL

PREPARED BY: CASSANDRA DELOUGHERTY

DATE: APRIL 21ST, 2026

SUBJECT: SOURCEWELL INTERN REIMBURSEMENT FUNDING OPPORTUNITY

**REPORT:** THE CITY OF JENKINS HAS INITIATED THE HIRING PROCESS FOR AN ADMINISTRATIVE INTERN POSITION TO SUPPORT ONGOING EFFORTS RELATED TO RECORD DIGITIZATION, ADMINISTRATIVE OPERATIONS, AND VARIOUS CITY PROJECTS. THIS POSITION IS INTENDED TO IMPROVE ORGANIZATIONAL EFFICIENCY, ENHANCE ACCESSIBILITY OF PUBLIC RECORDS, AND SUPPORT SERVICE DELIVERY TO RESIDENTS.

INTERVIEWS FOR THE ADMINISTRATIVE INTERNSHIP POSITION ARE SCHEDULED TO TAKE PLACE ON THURSDAY AND FRIDAY, APRIL 23<sup>RD</sup> AND 24<sup>TH</sup>, THEN REVIEWED BY THE PERSONNEL COMMITTEE. THE COMMITTEE WILL THEN DETERMINE CANDIDATE SELECTION RECOMMENDATION FOR FOLLOW-UP INTERVIEW OR HIRE.

A SUMMARY OF THE INTERVIEW OUTCOMES, ALONG WITH POSSIBLE HIRING RECOMMENDATION, WILL BE FORMALLY PRESENTED AT THE UPCOMING CITY COUNCIL MEETING FOR DISCUSSION AND POTENTIAL ACTION.

ATTACHED, PLEASE FIND RESOLUTION 26-04-338 AUTHORIZING THE HIRE OF SUCCESSFUL CANDIDATE.

**REQUESTED ACTION:** APPROVE, DENY, OR TABLE THE RESOLUTION. IF TABLING, PLEASE PROVIDE CLERK WITH FURTHER DIRECTION.

**CITY OF JENKINS  
RESOLUTION NO. 26-04-339**

**A RESOLUTION APPROVING THE HIRING OF AN ADMINISTRATIVE INTERN**

**WHEREAS**, THE CITY OF JENKINS HAS IDENTIFIED A NEED TO IMPROVE ADMINISTRATIVE EFFICIENCY, RECORDS MANAGEMENT, AND DIGITIZATION OF PUBLIC RECORDS; AND

**WHEREAS**, THE CITY HAS CONDUCTED A STRUCTURED INTERVIEW PROCESS TO IDENTIFY A QUALIFIED CANDIDATE TO ASSIST WITH THESE EFFORTS; AND

**WHEREAS**, THE ADMINISTRATIVE INTERNSHIP POSITION WILL SUPPORT CITY OPERATIONS, ENHANCE PUBLIC SERVICE DELIVERY, AND CONTRIBUTE TO LONG-TERM ORGANIZATIONAL IMPROVEMENTS;

**NOW, THEREFORE, BE IT RESOLVED**, BY THE CITY COUNCIL OF THE CITY OF JENKINS, MINNESOTA:

1. THE CITY COUNCIL HEREBY APPROVES THE HIRING OF \_\_\_\_\_ AS ADMINISTRATIVE INTERN.
2. THE INTERN SHALL ASSIST WITH DIGITIZATION OF RECORDS, ADMINISTRATIVE SUPPORT, AND SPECIAL CITY PROJECTS AS DIRECTED BY THE CITY CLERK.
3. COMPENSATION AND DURATION SHALL BE CONSISTENT WITH APPROVED BUDGET AND GRANT FUNDING PARAMETERS.
4. THE CITY CLERK-TREASURER IS AUTHORIZED TO EXECUTE ALL NECESSARY ONBOARDING AND ADMINISTRATIVE ACTIONS.

ADOPTED BY THE CITY COUNCIL OF JENKINS THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2026.

\_\_\_\_\_  
ANDREW J. RUDLANG, MAYOR

\_\_\_\_\_  
CASSANDRA M. DELOUGHERTY, CITY CLERK-TREASURER



AGENDA ITEM # 8C

REPORT TO CITY COUNCIL

PREPARED BY: CASSANDRA DELOUGHERTY

DATE: APRIL 23RD, 2026

SUBJECT: ROADWAY CONDITION UPDATES – LILAC STREET & SHANTY COURT

**REPORT:** STAFF HAS RECENTLY COORDINATED WITH THOMAS FROM WIDSETH REGARDING TWO SEPARATE ROADWAY CONCERNS: DAMAGE ALONG LILAC STREET WITHIN THE MNDOT AND DNR RIGHT-OF WAY, NEAR THE PAUL BUNYAN STATE TRAIL AND PAVEMENT EDGE CRACKING AND SHOULDER CONCERNS ON SHANTY COURT

LILAC STREET – TRAIL AREA DAMAGE

CONCERNS WERE RAISED REGARDING DAMAGE ALONG LILAC STREET NEAR THE TRAIL CORRIDOR. DELOUGHERTY REACHED OUT TO WIDSETH TO DETERMINE WHETHER COORDINATION WITH THE MINNESOTA DEPARTMENT OF NATURAL RESOURCES MAY BE APPROPRIATE.

PHOTOS OF THE DAMAGED AREA WERE PROVIDED TO ASSIST WITH EVALUATION.

THE DAMAGE MAY BE RELATED TO WINTER RECREATIONAL USE (E.G., SNOWMOBILES), THOUGH NOT YET CONFIRMED.

ENGINEERING STAFF INDICATED THEY CAN ASSIST IN REACHING OUT TO THE DNR TO DETERMINE WHETHER: SIMILAR SITUATIONS HAVE BEEN ADDRESSED ELSEWHERE AND ANY COST-SHARING OR PARTICIPATION IN REPAIRS MAY BE AVAILABLE.

DELOUGHERTY PLANS TO CONTINUE COORDINATION WITH ENGINEERING STAFF, INCLUDING POTENTIAL OUTREACH TO MNDOT AND/OR THE DNR FOR GUIDANCE AND PARTNERSHIP OPPORTUNITIES, AS WELL AS ONGOING MONITORING OF THE AFFECTED AREA

SHANTY COURT – ENGINEERING ASSESSMENT

A SEPARATE ENGINEERING REVIEW WAS CONDUCTED FOR SHANTY COURT, WHERE PAVEMENT EDGE CRACKING HAS BEEN OBSERVED. THE ROADWAY WAS PREVIOUSLY INSPECTED, AND THE ISSUE APPEARS RELATED TO GRAVEL SHOULDER MOVEMENT AND EDGE-OF-PAVEMENT STRESS. CONTRIBUTING FACTORS MAY INCLUDE VEHICLES DRIVING NEAR OR ALONG PAVEMENT EDGES, A STEEPER DITCH SLOPE, ALLOWING SHOULDER MATERIAL TO SHIFT, SNOWPLOWING AND NATURAL WASHOUT OF GRAVEL SHOULDER MATERIAL WIDSETH NOTED THAT WHILE THIS TYPE OF ISSUE IS NOT TYPICALLY EXPECTED ON A RELATIVELY NEW ROADWAY (~3 YEARS OLD), LOCALIZED CONDITIONS CAN ACCELERATE WEAR.

WIDSETH RECOMMENDED THE FOLLOWING OPTIONS

OPTION 1: TARGETED PAVEMENT REPAIR: SAWCUT APPROXIMATELY FOUR (4) FEET FROM THE PAVEMENT EDGE, REPAVE THE AFFECTED SECTION, AND INSTALL ADDITIONAL GRAVEL SHOULDER SUPPORT



## AGENDA ITEM #

OPTION 2: SHOULDER REINFORCEMENT (LOWER COST): ADD AND RESHAPE GRAVEL SHOULDER MATERIAL, IMPROVE EDGE SUPPORT TO PREVENT FURTHER DETERIORATION

### MAINTENANCE RECOMMENDATION

IMPLEMENT ROUTINE (ANNUAL) ROADWAY INSPECTIONS, PARTICULARLY ALONG PAVEMENT EDGES  
PROACTIVELY MAINTAIN GRAVEL SHOULDERS TO PREVENT SIMILAR ISSUES

FOCUS ON KNOWN STRESS AREAS SUCH AS CURVES, INTERSECTIONS, AND STEEP DITCH LINES

**REQUESTED ACTION:** APPROVE DELOUGHERTY TO CONTINUE COORDINATION WITH ENGINEERING STAFF ON BOTH LOCATIONS, TO EVALUATE REPAIR OPTIONS AND COSTS FOR SHANTY COURT, DETERMINE FEASIBILITY OF MNDOT AND/OR DNR COORDINATION FOR LILAC STREET, AND CONSIDER INCORPORATING ROUTINE SHOULDER MAINTENANCE INTO ONGOING PUBLIC WORKS OPERATIONS.



AGENDA ITEM # 8D

REPORT TO CITY COUNCIL

PREPARED BY: CASSANDRA DELOUGHERTY

DATE: APRIL 23RD, 2026

SUBJECT: SOURCEWELL COMMUNITY BENEFIT GRANT

**REPORT:** ON APRIL 15, 2026, THE CITY OF JENKINS SUBMITTED AN APPLICATION TO SOURCEWELL FOR COMMUNITY BENEFIT FUNDS – LOCAL GOVERNMENT IN THE TOTAL AMOUNT OF \$29,996.95.

THE APPLICATION REPRESENTS PHASE ONE OF A COORDINATED EFFORT TO ENHANCE PUBLIC RECREATIONAL SPACES, IMPROVE SAFETY, AND STRENGTHEN COMMUNITY IDENTITY THROUGHOUT THE CITY.

**REQUESTED ACTION:** PLEASE SEE THE ATTACHED GRANT APPLICATION SUBMITTED.

### Application review

Want to save a copy or print this page? Hold down the Control button (Ctrl) on your keyboard and press the "P" at the same time. You will then be able to save as a PDF or print by changing the "Destination" or "Printer".

### Community Benefit Funds - Local Government

Account name: City of Jenkins

#### Eligibility check

- I have read and understand the eligibility requirements for the program I am applying for.
- My entity is a city, county, township, Leech Lake Band of Ojibwe or other government association.

#### Application details

**Name of authorized signatory:** Cassandra Delougherty  
**Email of authorized signatory:** [cassandra.delougherty@cityofjenkins.com](mailto:cassandra.delougherty@cityofjenkins.com)  
 (<mailto:cassandra.delougherty@cityofjenkins.com>)

#### Project information

**Amount of funds requested from Sourcewell:** \$29,996.95

**Provide a description of the proposed project and the impact it will have:**

The City of Jenkins proposes phase one of a coordinated set of improvements to its west-side recreational area, Veteran's City Park, and key community entry points to enhance public safety, expand inclusive recreational opportunities, and strengthen community identity. West-side improvements include installation of an enhanced safety fencing along the ball field to protect players and spectators, development of a multi-use walking trail and disc golf course with seating/resting areas on the City's newly-acquired public land, and the construction of a sand volleyball court. At Veteran's City Park, the City would install permanent lighting for the Veteran's Flag Memorial to ensure continuous visibility and respectful recognition, add solar perimeter and pavilion lighting, additional seating/resting areas, a designated baby changing area to better serve families and caregivers, playground safety surfacing, and a vending machine to help fund future park expansion/improvements. In addition, solar lighting would be installed at the City's south boundary gateway sign, improving visibility, enhancing community pride, and creating a welcoming entrance for residents and visitors.

**Describe how the project primarily benefits your community within Region 5. Projects cannot primarily benefit any individuals, businesses, or nonprofit entities:**

By delivering safe, accessible and multi-functional public spaces that serve residents, families, and visitors across the region. As a small community with limited local funding capacity, investments like these significantly enhance the quality of life without placing additional burdens on taxpayers. Overall, the project creates lasting, shared assets that increase regional access to recreation and wellness opportunities, enhance public safety and accessibility, support community connection and regional tourism, and deliver efficient, sustainable City improvements. By strengthening our public spaces, this project provides meaningful, measurable, and lasting community benefit aligned with the City's (and Sourcewell's) mission.

**Program or service areas:**

Planning;Community services;Health & safety services

**How does the proposed project promote and align with Sourcewell's statutory purpose of providing programs and services as identified by your checkbox selections:**

The proposed project promotes and aligns with Minn. Stat. § 123A.21, Subdivision 7 by supporting community services, health and safety services and planning. It expands accessible recreational opportunities, improves public safety through fencing and lighting, and reflects strategic investment in sustainable public recreation assets. These improvements deliver recreational opportunities and comfortable resting/viewing areas to appeal to residents and visitors of all ages and abilities while promoting community engagement and regional use.

#### Proposed timeline

Action step name: Purchase & Scheduling

#### Steps

- Eligibility check
- Application details
- Project information
- Proposed timeline
- Proposed budget
- Upload files
- Certification
- Application review
- Submit
- Confirmation

<b>Action step detail:</b> purchase approved items and schedule construction/development/installation
<b>Start date:</b> 2026-05-18
<b>End date:</b> 2026-08-31
<b>Action step name:</b> Complete projects
<b>Action step detail:</b> finish up projects and final payments
<b>Start date:</b> 2026-07-01
<b>End date:</b> 2026-09-30
<b>Action step name:</b> Final Report Submission
<b>Action step detail:</b> complete the final funding report and submit
<b>Start date:</b> 2026-09-01
<b>End date:</b> 2026-10-30

## Proposed budget

If your application is only partially funded, will you still move forward with this Initiative?

Yes

Please explain how:

Dependent upon awarded funding amount, the Jenkins Park Development Committee will consider funding of priority projects.

## Revenue sources

Revenue source	Revenue amount
Sourcewell	\$29,996.95
<b>Total</b>	<b>\$29,996.95</b>

## Expenditure/Direct costs

Expenditure/Direct cost	Sourcewell dollars	Other sources amount	Expenditure total
9-hole disc golf baskets and tee boxes	\$5,150.00	\$0.00	\$5,150.00
permanent flagpole lighting	\$2,750.00	\$0.00	\$2,750.00
permanent solar lighting for gateway sign	\$1,325.00	\$0.00	\$1,325.00
Sand Volleyball Court	\$4,290.50	\$0.00	\$4,290.50
8ft x 8ft Baby Changing Building	\$3,060.34	\$0.00	\$3,060.34
Baby Changing Station Equipment	\$402.33	\$0.00	\$402.33
Safety Fencing for ballfield first base line	\$3,895.00	\$0.00	\$3,895.00
Seating	\$3,000.00	\$0.00	\$3,000.00
Solar Lighting for Park Perimeter	\$593.78	\$0.00	\$593.78
Locking Trash Bin Enclosures	\$645.98	\$0.00	\$645.98
Safety Surface for Playground	\$2,330.10	\$0.00	\$2,330.10
Vending Machine and supplies	\$2,553.92	\$0.00	\$2,553.92
<b>Total</b>	<b>\$29,996.95</b>	<b>\$0.00</b>	<b>\$29,996.95</b>

## Uploaded files

- [Baby Changing Building and Equipment.pdf](#)
- [Disc Golf Course.pdf.pdf](#)
- [First Base Line Safety Posts Estimate.pdf](#)
- [NaturesPlusPlaygroundSafetySurface.pdf](#)
- [Park Seating.pdf](#)
- [Park Solar Lighting and Locking Trash Enclosures.pdf](#)
- [Permanent Flagpole Lighting and Solar Gateway Lighting Estimates.pdf](#)
- [Resolution 26-04-337 Community Benefit Grant.pdf](#)
- [Sand Volleyball.pdf](#)
- [Vending Machine and Supplies.pdf](#)

## Certification

- I certify that I have the authority to apply for funding in the amount requested.
- I certify that, the information contained in this application and in any related attachments is true and correct to the best of my knowledge and belief.
- I acknowledge that if funding is awarded pursuant to this application, my entity will execute the Sourcewell funding agreement prior to receiving or expending any funds.
- I certify that no funds awarded as a result of this application will be used for any of the ineligible activities outlined in the eligibility requirements.
- Upon receipt of an award, Sourcewell may create, obtain, and use photographs, videos, and audio recordings or other media (collectively "Data") related to the project and its promotion. This Data may be used for the purposes of communicating to the public about Sourcewell programs, services, and activities and for the creation of print, online, and video-based marketing materials, publications, and training content. As part of the agreement, Sourcewell may seek consent for the creation and use of such Data on a project-by-project basis.
- I acknowledge that we are not applying for any other Sourcewell funding to cover the remaining costs.

Cancel

Previous

Submit



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