



**CITY OF JENKINS
VARIANCE APPLICATION**

PLEASE BE SPECIFIC OR APPLICATION MAY BE DEEMED INCOMPLETE

A. Applicant's Name: _____ Telephone
Home: _____
Work/Cell: _____

B. Address (Street, City, State, ZIP):

C. Property Owner's Name (If different from above): _____ Telephone
Home: _____
Work/Cell: _____

D. Location of Project:

E. PID/Legal Description:

F. Description of Proposed Project:

G. Specify the section of the ordinance from which a variance is sought:

H. Explain how you wish to vary from the applicable provisions of the ordinance:

I. Please answer the following questions as they relate to your specific variance request:

1. In your opinion, is the variance in harmony with the purposes and intent of the ordinance?

Yes No Why or why not?

2. In your opinion, is the variance consistent with the comprehensive plan?
Yes No Why or why not?

3. In your opinion, does the proposal put property to use in a reasonable manner?
Yes No Why or why not?

4. In your opinion, are there circumstances unique to the property?
Yes No Why or why not?

5. In your opinion, will the variance maintain the essential character of the locality?
Yes No Why or why not?

J. Please attach a **complete** site plan, including but not limited to location of existing and proposed structures, driveways, parking areas and landscaping.

The Planning Commission must make an affirmative finding on all of the five criteria listed above in order to grant a variance. The applicant for a variance has the burden of proof to show that all of the criteria listed above have been satisfied.

The undersigned certifies that they are familiar with application fees and other associated costs, and also with the procedural requirements of the City Code and other applicable ordinances.

Applicant's Signature: _____ Date: _____

Fee Owner's Signature: _____ Date: _____

FOR OFFICE USE ONLY

_____ Fees Paid (\$400) _____ Zoning compliance/outstanding fees _____ Date Received
_____ Site Plan received _____ Received from City by (initials)

City Code 150.285 (H) Failure by the owner to act within twelve months on a variance unless extended by the Board of Adjustment shall void the variance. A second extension shall require a new public hearing. This provision shall apply to any variance outstanding at the time of this chapter's adoption.