



## CITY COUNCIL MEETING AGENDA

### Tuesday, June 24, 2025 @ 6:00 PM

**Mayor:** Andrew Rudlang      **City Clerk:** Krista Okerman  
**City Council:**      **City Attorney:** Brad Person  
Jerimey Flategraff (Mayor Pro-Tem)  
Roman Siltman  
Ryan Barnett  
Jory Carlson

City of Jenkins  
33861 Cottage Avenue  
Jenkins, MN 56474  
(218) 568-4637

Join Zoom Meeting  
<https://zoom.us/join>  
Meeting ID: 353 029 2895  
Password: 56474  
Dial by location: (312) 626-6799 (US Chicago)

**NOTE:** Printed materials relating to agenda items are available for public inspection in a three-ring binder on table by Council Chamber entrance.

1. Call to Order – Pledge of Allegiance
2. Roll Call
3. Agenda Additions/Deletions
4. Consent Agenda
  - a. Agenda
  - b. Minutes of the May 12<sup>th</sup> 2025 City Council meeting
  - c. Pre-written check #'s 30146-30160 & EFT's; **\$7,509.60**
  - d. Proposed check #'s 30161-30168; **\$9,941.00**

**TOTAL EXPENSES = \$17,449.60**
5. Public Forum
6. Unfinished Business
  - a. Resolution 25-06-312 Approving CUP for TW Miller
  - b. Resolution 25-06-313 Setting Public Hearing for street vacation
7. New Business
8. Reports of Officers, Committees and Boards
  - a. Mayor's Report
  - b. Clerk's Report.
9. Communications/Misc.
10. Adjournment

**COUNTY OF CROW WING  
CITY OF JENKINS  
DRAFT\*\*MINUTES OF THE REGULAR CITY COUNCIL MEETING\*\*DRAFT  
MAY 12, 2025**

**Call to Order – Pledge of Allegiance**

The meeting was called to order at 6:00 PM by Mayor Rudlang, and the Pledge of Allegiance was recited.

**Roll Call**

Roll call was conducted. Council members present were confirmed as Mayor Rudlang, Council Members Flategraff, Siltman, Barnett and Carlson; Clerk Okerman.

**Agenda Additions/Deletions**

**Consent Agenda**

1. Agenda
2. Financial Report through April 30, 2025
3. Pre-written check #'s 30084-30100 & EFT's; \$13,720.39
4. Proposed checks, claim #'s 2706-2712, 2714-2722; \$7,678.24
5. TOTAL EXPENSES = \$21,398.63

*Motion to approve the consent agenda with removal of a \$450.00 duplicate payment was made Flategraff. Seconded by Siltman.*

The motion passed unanimously.

**Open Forum:**

There were no participants for the open forum.

**Wilson Township – Mark Buchite**

Mark Bucchite Wilson Township Chairman, addressed the council regarding several issues:

- Twelfth Avenue center section: The township was looking to target improvements within 2-5 years and wanted the city's input. They planned to install a monitor to track vehicle traffic for 6 months. The initial price estimate from last fall was approximately \$187,000.
- Tree removal on "Ultra Flight" road: Some trees needed to be removed along the corridor due to encroachment issues. The township wanted to know if they should address this with residents or if the city would handle it. The council suggested marking the trees and getting resident approval before removal to avoid future issues.
- Potholes at the intersection of city, township, and county roads: A resident complained about potholes damaging their vehicle. The county had filled their portion, but the other two remained unfilled. The council noted they would check on the availability of patching material and address the issue.

The council discussed the road improvement timeline and standards, mentioning the need to bring it up to full county specifications. They agreed to allow traffic monitoring and suggested involving the roads committee for further discussion and planning.

### **Steve and Mitzie McAllister – lot split/reconfiguration**

The McAllisters proposed closing an existing street and creating an easement to provide access to abutting parcels. The council discussed the process, noting that a public hearing would be required as per state statute. Okerman stated she would consult with the city attorney to ensure all necessary steps were followed correctly.

The council expressed no immediate concerns with the plan but emphasized the need to follow proper procedures. A motion was made to accept the petition for the lot split and easement changes, pending further clarification from the city attorney.

*Fletegraff made a motion to accept the petition for the street vacation, pending further clarification from the city attorney. The motion was seconded by Siltman. All present voted aye.*

### **Unfinished Business**

#### **IT Services**

The council discussed a proposal from OnSystems for IT services. Rudlang presented a reworked bid attempting to bring the cost down to \$350 per month. Siltman expressed concerns about switching IT providers mid-budget year and suggested waiting until budget discussions to make a decision.

Okerman highlighted ongoing technology issues, including network errors and phishing emails, emphasizing the need for improved IT support. The council agreed to continue researching options and revisit the topic during budget discussions.

#### **Council Chamber remodel bill**

The final bill for the Council Chamber remodel was presented after clarification of some items.

*Fletegraff made a motion to authorize final payment in the amount of \$2,594.25 to August Anderson Handyman Services. The motion was seconded by Barnett. Fletegraff, Barnett, Carlson and Rudlang voted aye. Siltman abstained. Motion carried.*

### **Community Impact Funds**

The clerk informed the council that there was \$8,174.02 left in Community Impact Funds that needed to be expended by June 30th. They discussed potential uses for the remaining funds, including IT equipment, microphones, and other improvements to the council chambers. The clerk emphasized the need to decide on expenditures soon to meet the deadline.

### **New Business**

#### **Draft Policy on obtaining bids**

The clerk presented a draft policy for obtaining bids on city projects. The policy included a template for request for proposals (RFPs) and aimed to standardize the bidding process. The council discussed setting a minimum project cost threshold for when the full RFP process would be required and to include change orders.

*Motion to table the agenda for further clarification on project minimums and change orders was made by Rudlang and seconded by Fletegraff. All present voted aye.*

### **Special Assessment Policy**

The clerk presented information on the city's special assessment policy, which was last updated in 2010. The policy covered various aspects of road improvements and assessments. The council discussed potential updates to the policy, including classifications for different types of roads and assessment percentages for maintenance versus new construction. The Council referred the agenda item to the Roads Committee for further review.

### **Gravel quote for Ellis Road**

A request for gravel bids was presented to the Council to apply gravel on Ellis Road.

*Flategraff made motion; Siltman seconded. All present voted aye to authorize Okerman to obtain bids with the specifications as noted on the bid sheet.*

### **Public Hearing – Ordinance #O-25-39**

A ordinance for a franchise agreement with Minnesota Power was presented with a subsequent required public hearing. Okerman said the franchise agreement sets expectations between the City of Jenkins and Minnesota Power, including how they construct, operate, and maintain equipment located in public grounds and rights-of-way.

*Public hearing opened at 7:15. There was no public comment.*

*Public hearing was closed at 7:17 PM.*

*Siltman made a motion to adopt Ordinance O-25-39 approving a franchise agreement with Minnesota Power as presented. The motion was seconded by Barnett. All present voted aye.*

*Barnett made motion to adopt Resolution #25-05-309 approving summary ordinance publication, Siltman seconded the motion. All Council Members voted aye. Motion carried.*

### **Reports of Officers, Committees, Staff**

#### **Mayor's Report**

Rudlang reported attending a meeting with area mayors and state representatives for the Governor's Fishing Opener. They discussed various topics, including the willingness of state officials to work with cities to refine state programs and ensure they are practical and effective for communities of all sizes. He stated he found it to be a good networking opportunity with neighboring mayors.

#### **Clerk's Report**

The clerk reported receiving an email from the Minnesota Association of Small Cities regarding a potential 3.1% cut to Local Government Aid (LGA), which would result in a decrease of \$708 for Jenkins. They suggested contacting representatives to address this issue.

The clerk also mentioned waiting for updates on potential changes to building permit charges and certification processes.

#### **Park Committee Report**

The park committee discussed several ideas for community events, including a movie in the park. They explored various locations for the event, including near the baseball field and on newly purchased property. The committee also considered purchasing a banner for promotional purposes, with estimated costs ranging from \$50 to \$98 depending on size. The following recommendations and actions were taken:

- 1.) Cemetery Flags for Veterans for Memorial Day  
*Motion made by Flategraff and seconded by Rudlang to purchase American flags for cemetery for Veterans for Memorial Day up to \$100.00. All voted aye.*
- 2.) Movie in the Park. Consensus to continue researching options to include days of the week to host event.
- 3.) Music in the Park. Consensus to continue researching possible event.
- 4.) Stars & Stripes Parade Participation and giveaways. Consensus to participate in event and reimburse resident providing car and boat for parade as well as obtaining cost for parade giveaways.
- 5.) Basketball Court Striping. *Barnett made motion, Flategraff seconded; all present voted to approve the quote from Lakes Pavement in the amount of \$500.00.*
- 6.) Sand Volleyball. Consensus to continue research and costs.

## **Adjournment**

*Flategraff made motion to adjourn the regular City Council meeting at 7:47 PM. Sitlman seconded. Meeting was adjourned.*

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

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Krista A. Okerman, City Clerk-Treasurer

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Andrew J. Rudlang, Mayor

4c

Fund Name: All Funds

Date Range: 06/10/2025 To 06/18/2025

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
06/11/2025	Payroll Period Ending 05/31/2025	30146	May Health Ins stipend and CC payroll	N	Council/Town Board	100-41110-106-	\$ 180.87
		<b>Total For Check</b>	<b>30146</b>				<b>\$ 180.87</b>
06/11/2025	Payroll Period Ending 05/31/2025	30147	May Health Ins stipend and CC payroll	N	Payroll Administration	100-41501-131-	\$ 310.50
		<b>Total For Check</b>	<b>30147</b>				<b>\$ 310.50</b>
06/11/2025	Payroll Period Ending 05/31/2025	30148	May Health Ins stipend and CC payroll	N	Payroll Administration	100-41501-131-	\$ 182.55
		<b>Total For Check</b>	<b>30148</b>				<b>\$ 182.55</b>
06/11/2025	Payroll Period Ending 05/31/2025	30149	May Health Ins stipend and CC payroll	N	Payroll Administration	100-41501-131-	\$ 272.21
		<b>Total For Check</b>	<b>30149</b>				<b>\$ 272.21</b>
06/11/2025	Payroll Period Ending 05/31/2025	30150	May Health Ins stipend and CC payroll	N	Council/Town Board	100-41110-106-	\$ 230.87
		<b>Total For Check</b>	<b>30150</b>				<b>\$ 230.87</b>
06/11/2025	Payroll Period Ending 05/31/2025	30151	May Health Ins stipend and CC payroll	N	Council/Town Board	100-41110-106-	\$ 230.87
		<b>Total For Check</b>	<b>30151</b>				<b>\$ 230.87</b>
06/11/2025	Payroll Period Ending 05/31/2025	30152	May Health Ins stipend and CC payroll	N	Council/Town Board	100-41110-106-	\$ 230.87
		<b>Total For Check</b>	<b>30152</b>				<b>\$ 230.87</b>
06/11/2025	Payroll Period Ending 05/31/2025	30153	May Health Ins stipend and CC payroll	N	Council/Town Board	100-41110-106-	\$ 277.05
		<b>Total For Check</b>	<b>30153</b>				<b>\$ 277.05</b>
06/17/2025	Payroll Period Ending 06/17/2025	30154	06/01 - 06/14/25 pay period	N	Clerk	100-41425-101-	\$ 861.39
		<b>Total For Check</b>	<b>30154</b>				<b>\$ 861.39</b>
06/17/2025	Payroll Period Ending 06/17/2025	30155	06/01 - 06/14/25 pay period	N	Clerk	100-41425-101-	\$ 1,539.59
		<b>Total For Check</b>	<b>30155</b>				<b>\$ 1,539.59</b>
06/17/2025	Payroll Period Ending 06/17/2025	30156	06/01 - 06/14/25 pay period	N	Public Works/Maintenance	100-43102-103-	\$ 782.04

Fund Name: All Funds

Date Range: 06/10/2025 To 06/18/2025

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
		<b>Total For Check</b>	<b>30156</b>				<b>\$ 782.04</b>
06/17/2025	Crow Wing County Land Services	30157	PID26340700 Property taxes E911s for PID26230515, PID26230513, 26220535	N	Legislative Committees and Special Bodies	100-41120-433-	\$ 164.16
		30157			Recording and Reporting	100-41420-433-	\$ 75.00
		<b>Total For Check</b>	<b>30157</b>				<b>\$ 239.16</b>
06/17/2025	Schrupp Excavating	30158	Inv 20250350 from 5/19/25 2.5 hours grader	N	Highways and Streets	100-43101-405-	\$ 375.00
		<b>Total For Check</b>	<b>30158</b>				<b>\$ 375.00</b>
06/17/2025	Breen & Person, LTD.	30159	legal services-Leutem meeting from August 2024	N	City/Town Attorney	100-41610-304-	\$ 500.00
		<b>Total For Check</b>	<b>30159</b>				<b>\$ 500.00</b>
06/17/2025	Xcel Energy	30160	Natural gas service Statement Number: 928206934	N	General Government Buildings and Plant	100-41940-383-	\$ 57.33
		<b>Total For Check</b>	<b>30160</b>				<b>\$ 57.33</b>
06/18/2025	State of IA	EFT2616077	CSE 05/18 - 05/31/25 pay period	N	Clerk	100-41425-175-	\$ 60.00
		<b>Total For Check</b>	<b>EFT2616077</b>				<b>\$ 60.00</b>
06/18/2025	State of IA	EFT2617021	CSE 6/1 - 6/14/25 pay period	N	Clerk	100-41425-175-	\$ 60.00
		<b>Total For Check</b>	<b>EFT2617021</b>				<b>\$ 60.00</b>
06/18/2025	PERA	EFT804169	5/18 - 05/31/2025 pay period	N	Clerk	100-41425-115-	\$ 102.83
		EFT804169				100-41425-115-	\$ 76.22
		EFT804169			Payroll Administration	100-41501-121-	\$ 266.60
		EFT804169			Public Works/Maintenance	100-43102-115-	\$ 52.00
		<b>Total For Check</b>	<b>EFT804169</b>				<b>\$ 497.65</b>
06/18/2025	PERA	EFT804562	6/1 - 6/14/25 pay period	N	Clerk	100-41425-115-	\$ 82.91
		EFT804562				100-41425-115-	\$ 131.90
		EFT804562			Payroll Administration	100-41501-121-	\$ 333.03
		EFT804562			Public Works/Maintenance	100-43102-115-	\$ 73.81
		<b>Total For Check</b>	<b>EFT804562</b>				<b>\$ 621.65</b>
<b>Total For Selected Checks</b>							<b>\$ 7,509.60</b>



Date Range : 6/10/2025 To 6/18/2025

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
06/11/2025	Miller McDonald Inc.	2024 Auditing services	2748	\$5,000.00	100-41530-301-	Accounting	30161 \$5,000.00
06/11/2025	MN Power	Street light and electricity 5/2 - 6/1/25	2749	\$905.87	100-43160-381- 100-41940-381-	Street Lighting General Government Buildings and Plant	30162 \$601.24 \$304.63
06/16/2025	AAA Rental Inc	stump grinder rental	2750	\$180.00	100-43102-416-	Public Works/Maintenance	30163 \$180.00
06/16/2025	Keep Out Pest Control Inc	Invoice #24758 Seasonal exterior power treatment for pests/bugs	2751	\$161.06	100-41940-310-	General Government Buildings and Plant	30164 \$161.06
06/16/2025	TDS	Phone and internet	2752	\$180.98	100-41940-321-	General Government Buildings and Plant	30165 \$180.98
06/17/2025	Bjerga's Feed Store	67.50 plus .55 tax= \$68.05 lawn maintenance supplies	2753	\$68.05	100-43260-225-	Weed Control	30166 \$68.05
06/17/2025	Swenson Aggregate & Construction	Invoice#1461 165yds gravel Ellis Rd (error-extra 24 yards hauled to road at no charge)	2754	\$3,075.00	100-43101-224-	Highways and Streets	30167 \$3,075.00
06/18/2025	M-R Sign Co. Inc.	Fire markers (4098, 4090, 3122=\$116.44) and sign posts(\$252.60)	2755	\$369.04	100-43102-226-	Public Works/Maintenance	30168 \$369.04



Date Range : 6/10/2025 To 6/18/2025

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
Total For Selected Claims				\$9,940.00			\$9,940.00

Date



AGENDA ITEM #

600

**REPORT TO CITY COUNCIL**

**Prepared by:** Krista Okerman

**Date:** June 18, 2025

**Subject:** Resolution #25-06-312

**Report:** Attached please find Resolution approving the CUP for TW Miller. The approved Conditional Use Permit requires the approval of a resolution to proceed with filing at the County.

**Budget Impact:**

**Council Action Requested:** Motion to approve Resolution # 25-06-312 to file with the Crow Wing County recorder as required by MN State Statute §394.301, Subd. 4.

**CITY OF JENKINS  
RESOLUTION #25-06-312  
APPROVING A CONDITIONAL USE PERMIT FOR  
TW MILLER LLC**

**WHEREAS** TW Miller LLC (“Applicant”) has submitted an application for a Conditional Use Permit for Storage, Commercial in the Light Industrial District at 33361 Jenkins Avenue in the City of Jenkins, Minnesota; and

**WHEREAS**, the property is legally described as follows:

LOT 9 BLOCK 1 OF THE JENKINS BUSINESS PARK

**WHEREAS**, the Planning Commission has considered the Applicant’s request at a duly noticed Public Hearing which took place on June 2<sup>nd</sup>, 2025, and has recommended approval to the City Council; and

**WHEREAS**, the City Council for the City of Jenkins considered the Planning Commission’s recommendations at its June 9<sup>th</sup>, 2025 meeting.

**NOW, THEREFOR, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF JENKINS, CROW WING COUNTY, MINNESOTA**, that it does hereby approve the request of TW Miller LLC for a Conditional Use Permit, based upon Land Usage Chapter XV, Administration, section 150.283 which provides the standards for granting a Conditional Use Permit. The City Council’s Findings related to the standards are as follows:

1. The subject property is located at 33361 Jenkins Avenue (PIN 26340537).
2. The subject property is a 1.0 acre lot and is zoned, “Light Industrial.”
3. The use is an appropriate conditional use in the land use zone.
  - a. The “Light Industrial” district is intended to provide suitable locations for commercial storage and wholesaling uses, light manufacturing, and related activities which can maintain high standards in appearance and limit external nuisance effects such as noise, odors, smoke, and vibration.
  - b. There is an established business, TW Miller Construction, located on the property, owned by the property owner, which satisfies the current Land Use Matrix requirement that ‘Storage, Commercial’ be an Accessory Use (AC).
4. The use with conditions is compatible with the existing neighborhood.
  - a. Surrounding properties are predominantly storage buildings and manufacturing businesses, consistent with the Light Industrial (I-1) Zoning District.
  - b. The intention of the property owner is to utilize one of the three existing

buildings (west building) as short and/or long-term commercial storage space for lease.

5. The use, with conditions, conforms to the comprehensive land use plan.
  - a. The future land use map contained the comprehensive plan identifies the subject property as "Light Industrial." The proposed use is consistent with the comprehensive plan as it will maintain the character of the subject property by utilizing an existing building and continuing to utilize the other buildings located on the property for personal/business use.
6. The use, with conditions, will not create a public nuisance or be injurious to the public health, safety, welfare, decency, order, comfort, convenience, appearance or prosperity of the City.
7. The conditional use should not be injurious to the use and enjoyment of other property in the immediate vicinity for the purpose permitted on that property, nor substantially diminish or impair values in the immediate vicinity.
8. The conditional use will not impede the normal and orderly development and improvement of surrounding properties for uses predominant in the area.
9. The conditional requirements at public cost for public facilities and services and will not be detrimental to the economic welfare of the community.
  - a. The proposed use will not generate additional costs for public services that would be detrimental to the economic welfare of the community.
10. Adequate measures have been taken to provide sufficient off-street parking and loading space to serve the proposed use.
  - a. All parking and loading areas are located on-site.
11. Adequate measures have been taken or will be taken to prevent or control offensive odor, fumes, dust, noise, and vibration, so none of these will constitute a nuisance and to control lights and signs in such a manner, that no disturbance to neighboring properties will result.
12. The conditional use will not result in the destruction, loss or damage of a natural, scenic or historical feature of major significance.
  - a. There are no known natural, scenic or historical features of major significance located on the subject property.

**BE IT FURTHER RESOLVED** that the following conditions of approval of the Conditional Use Permit shall be met:

1. Must comply with all applicable zoning, building, and environmental regulations. This includes that the property owner ensures that the tenants leasing space conform to the uses that are allowed in the Light Industrial (I-1) Zoning District, based on the City of Jenkins Land Use Matrix.
2. The use must meet all state, local, and federal regulations.

Adopted by the Jenkins City Council this 24<sup>th</sup> day of June, 2025.

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Andrew Rudlang, Mayor

ATTESTED:

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Krista A. Okerman, Jenkins City Clerk-Treasurer



AGENDA ITEM #

66

### REPORT TO CITY COUNCIL

**Prepared by:** Krista Okerman

**Date:** June 18, 2025

**Subject:** Resolution #25-06-313

**Report:** Steve and Mitzie McAllister have requested vacation of Front Street by petition. When a city council receives a petition to vacate a street, the council has the discretion to determine if the vacation is in the best interests of the city as a whole. A city council is not required to vacate a street simply because it receives a petition to do so. Once a city receives a vacation petition, the city must confirm that the petition sufficiently complies with the statutory requirements. Specifically, the city must confirm that the petition has been signed by the correct number of abutting property owners, which has been completed, Attached is a Resolution setting the street vacation public hearing

**Budget Impact:**

**Council Action Requested:** Motion to approve Resolution # 25-06-313 setting the street vacation public hearing as required by MN State Statute §412.851.

**RESOLUTION NO. 25-06-313**

**A RESOLUTION DECLARING SUFFICIENCY OF PETITION AND SETTING A PUBLIC HEARING ON THE PROPOSED VACATION OF FRONT STREET**

**WHEREAS**, a petition signed by the majority of property owners abutting Front Street in Jenkins city was received by the City Clerk on the 12th day of May, 2025 and

**WHEREAS**, the petition requested that the City Council pursuant to Minnesota Statute §412.851 vacate Front Street legally described as:

*That portion of Front Street adjacent to and lying South of Pine Tree Street.*

**WHEREAS**, the City Clerk has reviewed and examined the signatures on said petition and determined that such signatures constitute a majority of the landowners abutting upon Front Street to be vacated; and

**WHEREAS**, a copy of said petition is attached hereto.

**NOW THEREFORE**, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JENKINS, MINNESOTA AS FOLLOWS:

The City Council will consider the vacation of such street and a public hearing shall be held on such proposed vacation on the 14<sup>th</sup> day of July, 2025, in the City Hall located at 33861 Cottage Avenue after the hour of 6:00 PM.; and

BE IT FURTHER RESOLVED that the City Clerk is hereby directed to give published, posted and mailed notice of such hearing as required by law.

Passed by the City Council of Jenkins, Minnesota this 24<sup>th</sup> day of June, 2025.

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Andrew J. Rudlang, Mayor

Attested:

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Krista A. Okerman, City Clerk-Treasurer



Date June 17, 2025  
Subject: Waiver of 60-Day Rule for Application Review

**COPY**

Dear Jenkins City Council, and Planning and Zoning Department,

We are writing to formally request a extension of the 60-day rule related to our pending application. We request that the review period be extended until a new proposal can be agreed upon or until July 31, 2025.

This request is due to a change in our project plans, and the survey that was previously submitted on September 12, 2024, which no longer accurately reflects our current intentions. At the time, we were told that the road could not be vacated and since then we have learned that it can be vacated.

Our new proposal (which has not been taken to the surveyor) will be contingent upon approval from the City.

1: Vacating Front Street.

2: Creating a 33' easement on the East side of the existing Front Street and removing easement on the East side of our home property.

3: Relocating home boundary, East, to equal 100', to be in compliance with the City, and leaving remnant property in compliance with the City.

If you have any questions, please don't hesitate to contact us.

Sincerely,

Steve McAllister

Mitzie McAllister

State of Minnesota

County of Crow Wing

I, Cassandra Delougherty, a Notary Public in and for City of Jenkins <sup>Crow</sup> Wing County, State of Minnesota, hereby certify that on June 17<sup>th</sup>, 2025, Steve McAllister and Mitzie McAllister, husband and wife, personally appeared before me and acknowledged signing the document as their free and voluntary act for the intended purposes there in.

Cassandra Delougherty

SEAL:



Notary Public Signature