



Parks Committee Meeting Agenda Thursday, October 24th, 2024 @ 6:00 PM

Committee Members:

- Missy Haff-Councilmember/Diamond Club
- Roman Siltman-Councilmember/Commissioner/4H
- Ric McClary-Retired PLPD Reserve Officer
- Jon Lubke-CWC Commissioner
- Terry Palmer-VFW Post 3839
- Don & Marna Lohse-Lions Club
- Debbie Siltman (Former Parks Committee Member)
- Diane Hamen – Resident
- Donna Bowen – Resident (Previous Parks Committee Member)
- Ben VonBank

City of Jenkins
33861 Cottage Avenue
Jenkins, MN 56474
(218) 568-4637
www.cityofjenkins.com

Join Zoom Meeting
<https://zoom.us/join>
Meeting ID: 353 029 2985
Password: 56474
Dial by location: (312) 626-6799 (US Chicago)

NOTE: Printed materials relating to agenda items are available for public inspection in a three-ring binder by Council Chamber entrance.

1. New Business
 - a. Ideas for playground equipment at Park & Ballfield
 - b. Welcome to Jenkins/Jenkins Veteran's Memorial Park sign
 - c. Walking Path for Flag Display
 - d. Tree Lighting/Budget?
 - i. Locations-How do we want it to look?
2. Unfinished Business
 - a. Fundraising
 - i. Fundraising Ideas/Parks Updates (including member top 5 list, and fundraising opportunities)
 - ii. Fundraising Fund Uses: ei: replacement fence for north and west Veteran's Park property lines.
 - iii. Gambling Funds allowable uses
 - b. Veteran's Memorial information request from Terry Palmer
3. Miscellaneous/Communication
4. Adjournment



AGENDA ITEM #

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REPORT TO PARK COMMITTEE

Prepared by: Cassandra Delougherty
Date: October 21st, 2024
Subject: Parks Update

Report: Members "Top 5" Priority Lists were discussed at the March 7th, 2024 kick-off meeting, and the Committee determined their recommendations by priority level, as documented below. Here is an update regarding the Committee's Preferred Priority Projects:

- Flags at Jenkins Ball Field
 - How many, and where? **FUNDRAISING OPPORTUNITY?**
- Flag Display for Armed Services at Veteran's Park-**COMPLETE**
- Halo Net for foul balls at Ball field-**DENIED BY COUNCIL**
- Multi-Use Court for Pickleball and Tennis
 - The City is looking in to purchasing property next to ballfield. Possible location?
FUNDRAISING OPPORTUNITY?
- Resurface/revamp or relocate Basketball Court-**RESURFACING COMPLETE**
- New Fencing at both Veterans Park and Ball Field -**PHASE ONE COMPLETE**
 - **DISCUSS VETERAN'S PARK NORTH AND WEST LINE FENCING
FUNDRAISING OPPORTUNITY?**
- Better Lighting for Welcome Signs and Veteran's Park Sign
 - Discussion to take place on this topic in Agenda Item 1D

Other Priority Projects:

- Walking Paths at both Veteran's Park and around Ball Field -
 - **BORNE LEARNING TRAIL & FUNDRAISING OPPORTUNITY?**
- Larger Bleachers that increase seating capacity once halo net is in place-**FUNDRAISING OPPORTUNITY?**
- Working bathrooms with storm shelters **FUNDRAISING OPPORTUNITY?**

In Process:

- Kiosk information for PBSB
 - **Currently working on videography project with PBSB, will further discuss kiosks at next meeting**
- Water Fountains
 - **Install has been scheduled for first time in the Spring 2025**

Guide for Cities

How Cities May Spend 10% Lawful Gambling Contributions Required from Charities

Minnesota Statutes, section 349.213, subdivision 1, paragraph (f)(2), allows a local unit of government to require, by ordinance, a licensed organization to contribute up to 10% of the organization's net profits derived from lawful gambling to a fund administered by the local unit of government. Net profits are gross profits less sums actually expended for allowable expenses and amounts paid in taxes assessed on lawful gambling.

The funds must be disbursed by the city for charitable contributions as defined by section 349.12, subdivision 7a:

- A city may donate 10% lawful gambling funds:
 - √ For activities and facilities for youth under age 21.
 - √ To a 501(c)(3) organization provided that the city does not retain control of these funds.
 - √ To a scholarship fund.
 - √ To relieve the effects of poverty, homelessness, or disability (for example, a homeless shelter).
 - √ To a program for the education, prevention, or treatment of problem gambling.
 - √ For recognition of military service (free and open to the public) or support for active military personnel and their immediate family members in need.
 - √ To a church.
 - √ With Minnesota Pollution Control Agency (PCA) approval, for citizen monitoring of surface water quality by individuals (requires submitting data to the PCA).
 - √ With Minnesota Department of Natural Resources (DNR) approval, for wildlife management projects or activities that benefit the public-at-large; grooming or maintaining snowmobile or ATV trails, or other trails open to public use; supplies and materials for DNR-coordinated safety training and education programs.
 - √ For nutritional programs, food shelves, and congregate dining programs primarily for persons age 62 or older or disabled.
 - √ For community arts organizations, or sponsorship of community arts programs that are free and open to the public.
 - √ For humanitarian service, recognizing volunteerism or philanthropy.
- A city may not transfer 10% lawful gambling funds to other city accounts (for example, its own parks and recreation department, or police or fire department). A city may, however, purchase equipment and pay for services to train police, fire, or other public safety-related services, and payment must be written directly to the vendor. Examples include purchasing a police car, a fire truck, playground equipment, and training courses for police and firefighters.
- If a city contracts out for law enforcement services or other emergency services, it may spend 10% lawful gambling funds for those services (excluding pension obligations). The check must be written directly to the outside entity providing those law enforcement services.
- While a city may not donate 10% lawful gambling funds to its city parks and recreation department, it may donate 10% funds for playground equipment within a city park (allowed under activities and facilities for youth under age 21), or for construction or maintenance of a veterans memorial within a city park (recognition of military service). The checks must be written directly to the vendor. (Also, playground equipment and veterans memorials need not be located in a city park.)

Cities that collect funds from charitable gambling proceeds must spend the money the same way as charities do—for defined charitable purposes.

The city must submit form LG510 City or County Annual Report, 10% Lawful Gambling Contribution Fund, to the Minnesota Gambling Control Board by March 15 of each year describing the amount collected, details for disbursement, and any balance. The LG510 is available at www.mn.gov/gcb.

The Board will continue to monitor the receipt, proper disbursement, and fund balances. If you have any questions about what is or is not allowed, please call the Minnesota Gambling Control Board at 651-539-1951.

Lawful Purpose Expenditures Code Summary

This one-page chart lists the lawful purpose expenditures that are allowed, and the codes to use when reporting these expenditures. Refer to the code information for restrictions not noted in this chart.

CODE	CODE	CODE
1 To and by 501(c)(3) organizations or 501(c)(4) festival organizations.	11 To and by a nonprofit organization which is a church or a body of communicants.	18 Fees paid to the state for organization license, premises permits, and gambling manager license.
2 Relieving the effects of poverty, homelessness, or disability.	12 Water quality testing for public waters, provided that the MPCA has approved the project.	19 Recognizing humanitarian service demonstrated through volunteerism or philanthropy.
3 Program for education, prevention, or treatment of problem gambling.	13 - Wildlife management project that benefits the public-at-large, provided that the DNR has approved the project. - Costs related to grooming and maintaining snowmobile or all-terrain vehicle trails that are grant-in-aid trails, or other trails open to public use, provided that DNR has approved the project. - Supplies and materials for safety training and education programs coordinated by the DNR.	20 Contribution to another licensed organization, with Board approval.
4 Funding a public or private non-profit education institution registered with or accredited by Minnesota or any other state.		21 Contribution to a parent organization that has received prior Board approval.
5 Scholarships.		Real Property/Capital Assets
6 - Recognition of military service (open to the public). - Active military personnel in need.		22 Repair, maintenance, or improvement of owned real property and capital assets, or replacement of owned capital asset that is no longer repairable, subject to annual limit.
7 Activities and facilities benefiting youth under age 21.		23 Acquisition or improvement of capital assets (excluding real property) used exclusively for lawful purpose, with a cost greater than \$2,000, with Board approval.
8 Payment of local, state, and federal taxes on receipts from lawful gambling.	14 Conducting nutritional programs, food shelves, and congregate dining programs primarily for persons who are age 62 or older or disabled.	24 Acquisition, erection, improvement, or expansion of real property used exclusively for lawful purpose, with Board approval.
9 Real estate taxes and assessments on gambling premises: - owned by a licensed organization (includes veterans organizations), or - wholly leased by a licensed 501(c)(19) veterans organization.	15 To community arts organizations or expenditures to fund arts programs in the community.	25 Erection or acquisition of comparable building to replace building destroyed or made uninhabitable due to fire or catastrophe, or taken or sold under eminent domain proceeding, with Board approval.
	16 Utility costs (fuel for heating, water, electricity, and sewer costs) for building wholly owned or wholly leased by licensed veteran or fraternal organizations and used as their primary headquarters (if portion leased out, percent- age for primary headquarters allowed with GCB Director approval).	
10 - Contributions to the United States, state of Minnesota, or any of its subdivisions or agencies or instrumentalities (except a direct contribution to a law enforcement or prosecutorial agency). - A fund administered and regulated by a city or county (for lawful purposes).	17 Meals and other membership events of licensed veterans organizations, limited to members and spouses only, held in recognition of military service (limit \$5,000 per year for all organizations at post home).	26 Contribution to non-licensed 501(c)(19) organization that is not affiliated with contributing organization and whose owned or leased property is not a permitted premises.



REPORT TO PARK COMMITTEE

Prepared by: Cassandra Delougherty
Date: October 21st, 2024
Subject: Veteran's Memorial Information Request from Terry Palmer

Report: Deputy Delougherty spoke with Park Committee Member Terry Palmer of the Jenkins VFW prior to last month's meeting. Mr. Palmer has been in contact with a few different organizations that can help with a Veteran's Memorial, paver production, and installation, but needs further information.

- Location of proposed Memorial
- Type of Memorial-stone, metal, etc.
- Pavers? If so- on the ground, or inset into a standing Memorial?

Deputy Delougherty dropped donation boxes off for the City of Jenkins Veteran's Memorial Fund at the VFW on Tuesday, June 18th to be used during their 50th Anniversary Celebration on Thursday, June 20th and Friday, June 21st.

** The donations totaled \$224.50

Deputy Delougherty also provided slips to be filled out if anyone would like further information on purchasing pavers for the Memorial.

**There was one Memorial Paver Information Request slip filled out.

Requested Action: Please determine if the Committee would like to move forward with Memorial Pavers, and/or Veteran's Memorial. Please provide the requested information to Terry Palmer.

If the Parks Committee would like to table the item or request more information, staff would like further direction.